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To work in an environment that gives ample scope for knowledge and skill sharing which enables mutual growth by my contribution towards the organization

**SUMMARY**

* P.G.D.M (Human Resources) from Xavier Institute of Management & Entrepreneurship with over 2yearsof experience in HR Generalist role at Murugappa Group
* B.E ( Electronics & Communication Engineering ) from Loyola Institute of Technology
* A company oriented HR professional with experience in recruitment , training and development, employee orientation, employee engagement, performance management

**CORECOMPETENCIES**

* Talent Acquisition &Retention
* Training &Development
* Performance Management System
* Employee Engagement

**WORKEXPERIENCE**

**[1] Since May’13 – April’15: Shanthi Gears Limited, Murugappa Group**, Coimbatore , India as a Senior Executive -HR

# Role:

* Performance based recruitment process implemented for Graduate Engineer Trainee’s (GET),Management Trainee’s & Design Diploma Trainee’s
* Trainingneedidentificationanddesigningtrainingmoduleforallthetraineecadres,PermanentStaffs &Workers
* Identifying SWP & framing Job description for the senior, middle and junior level staff
* Initiated engagement programs for the trainee cadre
* Profiling suitable candidates based on the man power requisition submitted and salary negotiation
* Leading a team of 4 who are framing LMS for Shanthi Gears Ltd
* Framing KRA for MS categories
* JD Directory Prepared for MS & NMS

# Highlights:

* Retained all Graduate Engineer Trainee’s after completion of their training period
* AwardedHRBusinessPartnerAwardintheMurugappaGroupforsuccessfullyimplementingtheGraduate Engineer Trainee Programme at Shanthi Gears Ltd
* Promoted as Senior HR Executive after completion of 1 year training.

**[2] Since April’15 – Sep'15: Tube Investment India Corporate, Murugappa Group,** Chennai, India as a Assistant Manager -HR

# Role:Part of Central Recruitment Team of Tube Investment India , Managing Recruitment related projects to enhance the hiring experience . I am associated with the below areas:

• Social Media Hiring and recruitment branding

• Recruitment automation and e-recruitment

• Employee referral portals / IJP’s

• Preparation of Recruitment Metrics, MIS & reports based on the recruitment trends and strategic data analysis

• Scoping new sources and digitizing the recruitment space

• Audit mobilization and documentation/preparation of recruitment manuals

• Management and Implementation of new Recruitment related POC's

• Coordination with the consultant & career portals based on the requirements

• Job posting & sourcing the right fit based on business needs

# Highlights: Average TAT to close Management Staff & Supervisory Staff cadre was 17 days

**INDUSTRIALTRAINING**

APR’12 - JUN’12: Project on **A COMPARATIVE STUDY ON COMPETITORS RECRUITMENT PRACTICES** at

# Café Coffee Day, Chennai.

**Description:** Objective of the project was to do a comparative analysis on the recruitment practices of major food retail sectors, and to suggest the best practice.

**EDUCATION**

* PGDM in Human Resources from Xavier Institute of Management & Entrepreneurship, Bangalore India with CGPA 5.21 (out of8)
* B.E. (Electronics and Communication Engineering) from Loyola Institute of Technology, Chennai, India in2011 with74%
* 12thfrom St. Joseph’s Anglo Indian Girls Higher Secondary School, Trichy , India in 2007 with81.6%
* 10thfrom St. Joseph’s Anglo Indian Girls Higher Secondary School, Trichy , India in 2005 with84.3%

**ACADEMICPROJECTS**

* Position control of wind turbine generator of optimum power output by using PLC

**EXTRA CURRICULAR ACTIVITIES &ACHIEVEMENTS**

* Zonal level & District level champion in Chess.
* Presented the Technical Paper on “AUTOMATED HOIST CONTROL”
* Participated and had won credits in various cultural events.

Languages Known: Hindi, English, Tamil

Date of Birth: 22 February1990

Nationality: Indian