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 **Gulfjobseeker.com CV No:** 255613

E-mail: gulfjobseeker@gmail.com

**OBJECTIVE:**

Seeking a position to exploit my talent, skills, and ability to the organization and become a responsible person by doing hard work, which will help attain the goals of the company. Willing to work on any various fields that can help promote success to the company, increase my independency and to gain more knowledge with dealing with people.

**CAREER PROFILES/SKILLS**

* Has knowledge in **HTML, CSS, Javascript, Jquery, PHP, MySQL, C++, Photoshop**
* Can do graphic designing through **Adobe Photoshop**
* Can perform basic troubleshooting in Hardware, Software, Windows Error
* Can create document through Microsoft Office programs (MS Word, PowerPoint, Excel, Access)

**WORK EXPERIENCE**

**ACLC College of Apalit**

**IT Staff**

December 2014 – September 2015

 **Duties and Responsibilities**

* Formatting and installing Desktops and laptops of computer laboratory.
* Cleaning the parts of the desktop computers.
* Contributing to make a Tarpaulin and other graphic designs.
* Assisting the assign professor on the computer laboratory.
* Making some template for the websites to give exercise for the students.
* Fixing networks and internet connection of the school especially computer laboratory.
* Encoding and typing school documents.
* Creating website for sample purposes

**Bureau of Internal Revenue**

**On-The-Job Training**

September 2014 – December 2014

**Duties and Responsibilities**

* Prepares penalties of taxpayer
* Receives books of accounts for approval
* Receives TIN (Tax Identification Number) ID requests.
* Issue TIN ID
* Prepares letter of notice for tamp taxpayers

**EDUCATION:**

* **College**

***Bachelor Of Science in Information Technology (S.Y. 2013-2015)***

**AMA Computer Learning Center, College of Apalit**

**Sulipan, Apalit , Philippines**

**Web Application Developement (2011-2013) – Vocational**
AMA Computer Learning Center

Sulipan, Apalit Pampanga, Philippines

* **Secondary**

***Pampanga Colleges***

Poblacion, Macabebe, Pampanga, Philippines
**S.Y. 2006-201*1***

* **Primary Intermediate**

***Macabebe Elementary School***

Macabebe, Pampanga, Philippines

***S.Y. 2000-2006***

**Seminars Attended**

**Computer Programming**

ACLC College of Apalit

February 2013

**Computer Networking**

ACLC College of Apalit

February 2013

**Junior Philippines Computer Society**

ACLC College of Apalit

 January 2013

**Emmanuel Computer Learning Institute, Inc.**

Labor Education for Graduating Students

ACLC College of Apalit

April 5, 2012

**John Clements Consultants, Inc.**

Career Growth Development

ACLC College of Apalit

October 14, 2011

**Leadership Training**

Personality Developement

ACLC College of Apalit

January 29, 2011

**PERSONAL PROFILE**

Age: 22

Gender: Male

Date of Birth: September 28, 1993

Religion: Catholic

Citizenship: Fillipino

Language/Dialect Spoken: English, Tagalog, Pampango

Civil Status: Single