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**Objective**

 To Develop a Good Career in Travel Field Particularly in Ticketing With a Reputed organization by displaying excellent technical abilities and update relevant knowledge in my discipline, face the challenges, with a thought process oriented towards the Betterment of the Organization I Belong.

**Strengths**

* Highly Motivated, Result Oriented Professional.
* Workaholic Responsible and Hard Working.
* Ability to Work under pressure.
* Good Communication, Interpersonal and Team Work Skills

**Working Experience**

* Working with **Al Josoor Travel** from 2010 to 2011 as an Intl & Dom Travel Coordinator.
* Worked for **Al Kasabi Travel and Tours** 2011 to 2012 as Intl & Dom Travel ticketing staff.
* Worked Experience with Vega modern travels from 2012 to 2014 as front office visa processing.
* Working as an administrative in Human resource department in Marcom from 2015 till date.

**Roles & responsibilities:**

* Preparing of monthly report for ticketing and follow-up with the customers.
* Preparing of files for company employees.
* Follow-up for the booking of customer ticket issuance.
* Preparing all documentation files of visa for the customer.
* Forwarding all invoices to the clients.

**Educational Qualifications**

 Higher Secondary Education.

**Computer Knowledge**

 Ms Office, Internet Applications and WEB Designing.

 Operating CRS Sabre & World span.

**Language Proficiency**

 Well Versed in English, Hindi, Urdu, Arabic

**Personal Information**

 Nationality : Indian

 Sex : Male

 Religion : Islam

 Date of Birth : 15 – 09 - 1985

 Age : 30

 Marital status : Single