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**CAREER OBJECTIVE**

With 8 years experience in supervising task that supervises and coordinates production performance and aligns it with company standards and policies to deliver the best in class service that exceeds clients’ expectations. Aiming to be part of an organization where I can share my talent and contribute to its growth. A graduate of a Leadership Training Program with a project that speeds up a procession production which resulted to cost saving.

**CORE COMPETENCIES**

Good communication Skills Goal-driven

Diligent Highly trainable

**PROFESSIONAL EXPERIENCE**

**Team Leader July 2007– May 2010**

SPi Global, , Philippines

Delegating Actions Prepares work distribution of production and special project implementation plans, identifying output, accountability and completion time

Motivating Others Recognizes achievement of staff and give proper consideration in accordance to performance

Work Coordination Monitor files and evaluates daily target and ensures deliveries are met

Report Preparation Formulates and prepares production report

**Production Supervisor June 2010 – January 2016**

SPi Global, Philippines

Building Successful Team By presiding and/or mediating meeting and discussion whenever issues, concerns, updates and recommendations are brought up

Stabilizing Work Standard By coordinating and mentoring work activities of personnel to ensure that company’s productivity and accuracy standard and schedules are met

Measuring Performance By regularly recognizing the performance of subordinates and give recommendations to staff performance

Planning and Controlling Resources Accurately evaluates manpower allocation against workload and coordinates with HR-Recruitment regarding any requirements

**EDUCATION** B.S. Computer Engineering Philippines

**OTHER SKILLS** MS Office Applications; XML; Internet Browsers

**AWARDS** A graduate of Aspire University Silver Program with a final project that contributes to the company’s cost saving