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| New_logo.gif  **Whats app Mobile:+971504753686**  **Gulfjobseeker.com CV No:260135**  E-mail: [gulfjobseeker@gmail.com](mailto:gulfjobseeker@gmail.com) |

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| **OBJECTIVE** |
| Seeking a challenging career oriented position, which provides me an opportunity for achievements, while allowing me to utilize my skills, knowledge, and experience with great responsibility. I will find it a great honor to work for any Organization, which has a vision towards future development. |
| **PERSONAL PROFILE**  A versatile, enthusiastic and competent person who always strives to achieve a high standard in whatever is undertaken. Has gained a variety of administrative skills and can work effectively alone or as part of team. Is looking to apply existing skills and develop further in administrative environment. I am an easy going individual, who enjoys challenging and diverse roles and am confident in working with technical experts from any industry.  Presently looking to join a company that rewards effort and initiative, whilst at the same time providing opportunities for progression and development to its employees. |
| **ACADEMIC QULIFICATION** |
| 2015 BBA Hons-Marketing University of Education, Lahore  2011 F.sc Pre-Medical Superior College, Lahore  2009 Matriculation Premier Officers campus, Lahore |
| **MAJOR COURSES** |
| * Retail Management * Financial Accounting * Business Communication. * Human Resource Management * Marketing Management * International Marketing * Organizational Behavior |
| **RESEARCH WORK** |
| An Impact of store image on customer satisfaction and brand loyalty. |
| **WORK EXPERIENCE** |
| ***Semester Projects:***   * Product Development and Promotion * Organizational study of Metro Bus System * Impact of Ethical Dilemma: Case study of Nishat Mills Limited * Factors determining Job Satisfaction of Employees * Employee Retention Techniques * Marketing Strategies. * Advertisement and promotion on the use of Organic food in International Market * Role of HRM Department in Growing Organization * Case study of Law Breakage in HBL.   ***Presentations:***   * Employee recruitment in any organization * Organization behavior management * Marketing strategies of product / Brand * Management skills needed in an organization * Thorough study of an Entrepreneur ‘Staves Job’ |
| **EXPERIENCE & KEY COMPETENCIES** |
| * Internship at Askari bank LIMITED (Pakistan) * Teaching experience of six months. * Management Qualities (Leadership & mentorship) gained through my experience as class representative during bachelor’s degree. * Excellent Communication Skills and very fast learner. * Able to work and coordinating among teams. |
| **COMPUTER SKILLS** |
| * Microsoft Word (2010) * Microsoft Excel (2010) * Microsoft Power point (2010) * Internet surfing. |
| **PERSONAL ATTRIBUTE** |
| * Ability to get on with all levels of people and possess strong relationship building skills. Superb communication skills and able to articulate technical jargon to a non-technical audience. * Ability to gain results through others. * Able to continuously meet targets and surpass expectations. * Articulate and well presented. * Having the necessary drive and enthusiasm required for a tough competitive industry. |
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| **PERSONAL** |
| Nationality: Pakistan  Marital status: Single  Languages: English, Urdu and Punjabi |