

**Whats app Mobile:+971504753686**

**Gulfjobseeker.com CV No:1562658**

E-mail: [gulfjobseeker@gmail.com](mailto:gulfjobseeker@gmail.com)

**OBJECTIVES:** To succeed in an environment of excellence and growth while building a long-term career in Hospitality or Food Industry which help me achieve

personal as well as organizational goals.

**PERSONAL DATA:**

**Date of Birth:** December 1, 1989

**Civil Status:** Single

**Religion:** Roman Catholic

**Height:** 5’3”

**Weight:** 48 kg.

**Language Spoken:** English/Tagalog

**EDUCATIONAL BACKGROUND:**

**TERTIARY:** Holy Name University

Bachelor of Science in Hotel and Restaurant Management

2007-2012

**SECONDARY:** Saint Nicholas Academy

2002-2006

**WORK EXEPERIENCE:**

* Hatam Restaurant

Cashier-Waitress

May 16, 2014-present

-Ensure that customers receive prompt attention.

-Attends to customer’s inquiries, requests and complaints.

-Take orders, serving and clear tables.

-Handle cash and credit card payments, answering telephone calls.

-Responsible for ordering supplies, and daily inventory.

-In-charge when the manager is day off.

* MASUMA Food and Industry

Bakeshop Assistant

December 2012-May 2013

September 2013-February 2014

-Pack finish product like breads, cookies, pastry, pies etc.

-Responsible for food quality and presentation.

-Maintain constant sanitation and safety standards.

-Works with big quantity of job order.

* Linaw Beach Resort & Restaurant

Room attendant-Waitress

March 2012-October 2012

-Make beds, change sheets, and other beddings.

-Clean the entire room, bathroom and hallways.

-Prepared rooms for new arrivals and cleaned rooms after check-out of guests.

-Replenishes guestroom and bath supplies.

-Checking rooms and informing the cashier about anything missing from the room

-Executed orders from supervisors and ensured tasks are completed in the shift.

**SKILLS AND INTEREST:**

* Good in oral and written communication
* Computer literate: POS, MS Word, Excel,
* Internet Savvy
* Above average interpersonal skills

**STRENGTH:**

* Hardworking
* Able to work with minimal supervision
* Trustworthy
* Has good working attitude