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**Career Objective**

Project Manager with extensive experience and proven track in managing complex IT projects seeking a position where I can effectively utilize my skills. Experience in the below fields Routing and switching, Unified Communication, security, structured cabling, wireless, AV, Data center, Storage.

**EDUCATION**

1998 – 2001 **Riga Technical University Europe**

Bachelor of Computer Science

* Relevant courses: Networking, Computer Hardware, Information System
* Microprocessor Technique, Database Management Systems.

**WORK EXPERIENCE**

March 2011-Current: **Mideast Data Systems – MDS Qatar**

Project Manager

* Managing projects from Initiation to Closing phase
* Managing Stakeholders
* Maintaining the relationship with the Client
* Responsible for delivering projects within time lines, budget and Scope.
* Responsible for status updates, change requests, budget management, Quality and risk management.
* Ensuring effective and efficient project communication between all project stakeholders. Providing reports to stakeholders.
* Taking pro-active or corrective action as necessary and within established guideline.
* Support the project management process, including documenting and revising project management processes and procedures
* Daily Monitoring of projects to ensure client satisfaction interacted with clients as a focal point for data and invoice issues.
* Preparing project plans, and tracking projects.
* Support Logistics for project leads. Working closely with the logistics department to ensure shipment and delivery dates.

July 01, 2008 **–**Feb 2011 **Emircom UAE**

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January 5th, 2007 –July. 01, 2008 **Emircom UAE**

Project Coordinator

* Support the project management process , including documenting and revising project management processes and procedures
* Daily Monitoring of projects to ensure client satisfaction interacted with clients as a focal point for data and invoice issues.
* Maintain and update project issues and risks logs. Facilitate change management process by documenting change requests, obtaining approvals.
* Preparing project plans, and tracking projects.
* Support Logistics for project leads. Working closely with the logistics department to ensure shipment and delivery dates.
* Leads delivery of smaller tasks on the project under the direction of the project manager.
* Organizes and records team meetings.

**Completed Projects**

**YAS Island AL DAR Rotana and Centro Hotels(27 million Dirham’s)**

IT infrastructure (AV, security, passive &active components, Digital synage, CCTV, WAP)

**Ministry of Social Affairs(16 million Reyals)**

Supply, Implementation, and Commissioning of MOSA IT Infrastructure and Data Center

**SKMC (Three million Dirham’s**)

Upgrade of wireless Infrastructure

**MUBADALA (Two million Dirham’s)**

Network Upgrade

**Tawam Hospital (3 Millions Dirhams)**

Packet Shaper; ACS, WiSM and Core Upgrade, Cabling and Wireless

**Khalidya Inter Systems (2 Millions)**

Implementation of Cisco Active Parts (Routing and Switching, Security)

**Ministry of Higher Education and Scientific Research (1.5 Millions)**

Implementation of wireless Infrastructure

**Takreer Ruwais Refinery(One million Dirham’s)**

Installation, configuration and migration of data from old to new pc

**ADNOC Petroleum Institute(Two million Dirham’s )**

Deployment of wireless infrastructure

**AL-DHAFRA AIR BASE (One million Dirham’s)**

Deployment of Access control & CCTV

**TAWTEEN (One million Dirham’s)**

Implementation & migration of network

**Takreer Ruwais Refinery (Two million Dirham’s)**

Data Network Enhancement Project

**KEO Consultants(Two million Dirham’s)**

**(**Passive &active components, Security, HP servers, Unified communication)

**Al Ain Municipality 8 Remote Sites**(**Two million Dirham’s)**

**(**Passive &active components)

**Al Jazeera Network Encryption Project (1 million Reyals)**

**(juniper firewalls and Cisco switches)**

**QAPCO Information Security Infrastructure Solution (7 million Reyals)**

**Securing MOF IT Infrastructure Solution (5 million Reyals)**

**CBQ IP Telephony Upgrade (1 million Reyals)**

**MAR Storage Solution (1 million Reyals)**

**Injazat**

Implementation of Unified Communication (IP Telephony) and HP Services

* **MOSA Infrastructure Project (16 million Reyal)**
* **PF-IMAR Sidra Office IT equipment (32 Million Reyal)**
* **Qatar Airways (QA Symantec Netbackup Project) (15 million reyal)**
* **PWA Dual Factor Authentication Project (5 Million Reyal)**
* **Oryx Phase II Security Project (3 million reyal)**
* **SEC F5 Loadbalancing project (3.8 million Reyal)**
* **SEC HP Tablets Project (18 million reyal)**

**Professional Certification : PMP Certification in progress**

PMI (35 contact hours)

Certificate of attendance Microsoft Office

Microsoft Project

**Certification in Progress**

PMP (project Management Professional)

**Languages**

English Fluent

Russian Moderate

Arabic Fluent