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CAREER SUMMARY

AREAS OF INTEREST

* Financial Analysis & Planning
* Financial Management
* Risk & Return Analysis
* Financial Modeling
* Quantitative Analysis

PROFESSIONAL SKILLS

**FINANCIAL & IT**

* Accounting Framework & Procedures
* Grasp over IAS & IFRS
* Strong grasp over MS Excel, Word and PPt, Outlook
* Proficiency in working on **BRIXX** Financial Planner and **Sequel** Cashflow Management System
* Experience of working on **LX ERP,** **SAP ERP** and **SAGE.**
* Grasp over **Spreadsheet Server**
* Have been using **Oracle Hyperion Financial Management (HFM**)
* Experience of working on **Eviews, STATA, SPSS**
* Financial Analysis
* Investment Techniques

**CONVENTIONAL**

* Research & Analysis
* Management & Planning
* Conceptualizing
* Public Relations
* Stress and Time Management
* Presentation

**INTERPERSONAL**

* Leadership & Coordination
* Honest and Trustworthy
* Effective Communication
* Proficiency in English, Urdu and Punjabi

I am a highly motivated and resourceful Finance Personnel with an outstanding academic record and over 5 years of experience in conducting financial projects to improve the operational and financial effectiveness; extracting financial data from various accounting and information systems; performing moderately complex statistical, cost and financial analyses.

PROFESSIONAL HISTORY

***Financial Analyst* (Financial Planning & Analysis) July 2015 – To date**

**AmicusHorizon Ltd UK**

**(A London G15 Housing Association)**

My role at Amicus Horizon includes:

* Financial Analysis
* Financial Modelling & Planning
* Budgeting Forecasting and Risk Analysis
* Evaluation of the inputs to investment appraisals through drawing on expertise from colleagues across the business and through learning from live and concluded projects is also part of my job.
* Aggregating monthly cashflow forecasts for capital investment programme, and reporting to senior management.
* Support preparing and managing the business’ 30-Year financial plan.
* Support preparing Financial Forecast Return for the regulators.
* Responsible for preparing financial benchmarking analysis of peers, suppliers and competitors in order to inform risk appraisals and strategic business decisions.
* I am responsible for preparing Excel analyses, models, information and reports to support decisions on new initiatives and strategic matters.
* Preparing reports with scenario analysis for senior management and the strategic executive team and the board.
* Reviewing financial models produced by the Senior Financial Planner and Director of Treasury & Risk. Submitting financial models to these colleagues for review.
* Proactively looking for opportunities to improve financial analysis across the business.
* Extending my complete support to my team.

***Financial Analyst* (Fixed Term Project) Mar 2015 – July 2015**

**Xylem Inc. UK, Hoddesdon**

**(An American Multinational FMCG & Manufacturers)**

Highlights of my role at Xylem include:

* Financial analysis and planning.
* Clearing the backlog of outstanding costs analyses and implementations for the last one year.
* Improving standard costing and pricing procedure.
  + Helped reducing freight costs up to 15%.
  + Assisting in the production of month end closings, financial statements and applications.
  + Maintaining a strict check and balance over conflict of interest in the internal control of cost implementation.
  + Interacting with product managers, financial planners and strategic source managers to streamline and expedite the process of costing and pricing across the business.
  + Helped reducing the product cycle time by 30% because of efficient process implementation through the finance department.

***Financial Administrator* (FTC- 5 Months) Oct 2014 – Feb 2015**

**OCS Group UK, Harlow (An American Multinational)**

My major actions at OCS were:

* Financial control and monitoring
* Implementing the new verification method for compliance.
* Delivering precise periodic KPI reporting according to the Balanced Scorecard principle.
* Working with the Financial Planner and Financial Analyst to develop research reports.
* Assisting in producing interim and final accounts.
* Working with internal and external auditors for the periodic and final audits.
* Overseeing quality and control and meeting time deadlines.

***Financial Controller* (Leave Cover) Oct 2013 – Sep 2014**

**SUS Pvt. Ltd Glasgow (A Scottish FMCG)**

Main Activities and Achievements:

* Introduction of new efficient finance flow process.
* Financial and management accounts
* Negotiated with suppliers to reduce costs up to 30%.
* Negotiated cheap financing from Royal Bank of Scotland.
* Proficient credit control which led to a significant decrease in finance costs.
* Preparing weekly and monthly reports and reconciling financial accounts.
* Preparing statutory accounts.

***Provident Fund Analyst* Aug 2011 – Sep 2013**

**Punjab Group (Finance department)**

**(Pakistan’s Largest educational and Media Network)**

Main Activities:

* Investment Analyses
* Cash Management and Credit Control
* Management Accounts
* Management
* Bookkeeping

***Team Lead (Telesales Representative)*  Jan 2010 – Jul 2011**

**Ovex Technologies (An American BPO Subsidiary)**

My work included:

* Financial Reporting
* Telemarketing and Sales
* Team Management
* Top sales award winner

ACADEMICS

***M.SC. INVESTMENT AND FINANCE*** Session 2013-2014

University of Strathclyde, UK **Distinction**

***B.COM (HONORS) FINANCE*** Session 2007-2011

University of Central Punjab, CGPA 3.95/4.00 **(Topper)**

***CFA LEVEL I EXAMS*** Planning 2016

***ACCA GLOBAL EXEMPTIONS*** Five Papers

(F1 to F5)

***CIMA GLOBAL EXEMPTIONS*** Certificate level

Operational (F1& P1)

CERTIFICATIONS

***MARY GOBER TRAINING FOR BUSINESS IMPROVEMENT*** 2015

Mary Gober International UK

***LEADERS OF LEARNING***  2015

HarvardX, Harvard University USA

***EXCEL FOR DATA ANALYSIS AND VISUALIZATION*** 2015

Microsoft Corporation

***PERSONAL AND PROFESSIONAL DEVELOPMENT*** 2011

University of Central Punjab,

ACHIEVEMENTS

* Postgraduate **Commonwealth Scholar**
* Undergraduate **Full Study Scholar**
* Member of editorial board of a **poetry book**
* Volunteer fundraiser of **Akhuwat**
* Volunteer member of **P.W. Trust for Disables**
* Volunteer member of **MILESTONE**
* Best debater of **Trilingual Debate Competition**