**Curriculum Vitae**



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with 10 years of qualitative experience in:

**Corporate Finance – Management Consultancy**

**Finance & Accounts – Legal and Secretarial matters**

**Career profile**

**Name of the Organization From To Designation**

Stelcore Advisors Private Limited Nov’ 12 -- Principal Consultant

JMT & Associates Oct’ 09 Oct’ 12 Manager

Natverlal Vepari & Co Aug’ 05 Sep’ 09 Associate

**Professional Qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Year** | **Institute** | **Specialization** | **%** |
| Information System Auditors-ET | May, 2014 | ICAI | System Auditors | Good |
| Chartered Accountant | Nov, 2012 | ICAI | Finance and Accounts | 50.00% |
| Options Trading  Strategies Module | Jan, 2010 | NCFM | Options Strategies | 71.25% |

**Academic Qualification**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Year** | **Institute** | **%** |
| B Com | 2002 | Gujarat University | 56.25% |
| Senior Secondary | 1999 | Gujarat Board | 61.67% |
| Secondary | 1997 | Gujarat Board | 59.71% |

**Areas of exposure**

**Stelcore Advisors Private Limited (November, 2012 to till date)**

**⇒ Corporate Finance, Planning, Budgeting and forecasting**

* Management of overall finance function of the organisation.
* Development of MIS system for management reporting.
* Business and financial planning, Budgeting, forecasting and fund management.
* Analysis and control of external and internal factors to the organization.
* Business analysis, process redesigning and redefining & implementing financial controls.
* Strategic scenario analysis, monitor financial variations to raise early warning to management supported by fact based business performance analysis, benchmarking, and analysis of trends & business scenarios.
* Liaisioning and Maintain the relationship with investors, bankers and statutory bodies etc.

**JMT & Associates (October, 2009 to October, 2012)**

**⇒ Indirect Tax and Internal Audit**

* Planning and communication with client personal.
* **Internal Audit & VAT Audit** according to Standards.
* Accurate auditing & reporting as per applicable laws.
* Provide reporting guidance to the circles.
* Ensuring adherence to all MVAT law requirements for client.

**Natverlal Vepari & Co. (August, 2005 to September, 2009)**

**⇒ Statutory, Tax and Internal Audit**

* Planning and communication with client personal.
* **Finalization of Financials and tax Audit** according to Standards.
* Accurate auditing & reporting as per applicable laws.
* Provide auditing and reporting guidance to the circles.
* Ensuring adherence to all corporate law requirements for client.

**Courses and Training:**

⇒ Institute of Chartered Accountants of India

* Information System Auditor (ET Certificate)

⇒ National Stock Exchange

* Options Trading Strategies Modules

**Achievements:**

* Successfully develop & launch business compliance application to help start-ups.
* Design basic TAT for the consultancy work at Stelcore Advisors Private Limited.
* Detect cash fraud at one of the client place during the article training at Natverlal Vepari & Company.
* Design accounts chart at one of client place to synchronized tally data directly to MIS.

**Personal Details**

DOB : 7th September, 1982

Marital Status : Married