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To work in a responsible and challenging position in a professional organization where I can utilize my professional skills, knowledge and my entire personality for the betterment of the organization and implement better ways and means to achieve the organizational goals and objectives.

KEY TRANSFERABLE SKILLS

* Analytical and conceptual thinking with an organized approach to manage time and workloads.
* Ability to handle, analyze and interpret data by carrying out various independent researches.
* Advanced problem solving and numeracy skills.
* Enhanced communication skills, both written and verbal, developed through numerous essays and presentations.

work Experience

* **Supply Chain Associate**, **Moulana SanitaryWare Trading LLC**, (**November 2013- July 2015)**

(A Well-established family run retail and wholesale dealer of sanitary and plumbing materials)

* + Continuous assessment of the shipments received, damaged goods.
  + Cross checking materials that have been despatched in accordance to P.O and Invoice.
  + Rectifying problems arising from damages and shortages
  + Maintaining daily shipping and receiving logs
  + Document all purchases and escalate any customer grievances
  + Record shipment data such as weight, charges and damages whilst complying with company standards.
  + Coordinate daily shipping activities and maintain good relationship with stakeholders, customers & shippers
  + Frequent checking of stocks to keep the demand and supply balanced.
  + Coordinate deliveries, logistics as well as control inventory.
* **Purchaser/Expeditor, Moulana Trade Links (September 2015-January 2016)**

(A Retail Outlet of Moulana Group, dealing in luxury sanitary ware)

* + Forecast the demand of the products and place appropriate purchase orders .
  + Liaise, network and maintain effective relationships with customers, colleagues and suppliers.
  + Assess and prepare quotations/tenders
  + Administer timely delivery of products
  + Provide cost effective purchase solutions
  + Resolve discrepancies and comply with.

**PERSONAL CERTIFICATION**

Banking and Insurance (October 2010)

[Bharathiar University](https://www.linkedin.com/vsearch/p?company=Bharathiar+University&trk=prof-search-certification-org_name), License A 036565

Summary of education

* **Master of Science in Logistics and Supply Chain (2013-2015)**

University of Wollongong in Dubai, United Arab Emirates.

* Logistics System Management
* Logistics Information System
* Inventory Management
* Process and Change management
* Supply Chain Management
* Strategic Supply Chain Management
* Procurement Management

Project submitted: **Zara** Case Study;

* In depth knowledge on Zara's Supply chain and procurement.
* Supply chain details, SWOT Analysis, Areas of concentration.
* Critical, Analytical and In-depended thinking from regular interpretation of qualitative and quantitative
* Stressing on key issues, Challenges faced, Recommendations such as Lack of store managers, Centralized distribution etc was noted.
* **Bachelor of Commerce** with major in **Corporate Secretary ship** (**2009-2012)**

Dr G.R.D College of Arts & Science, Bharathiyar University.

ACHIEVEMENTS

* **Project Management**: Coursework regularly required prioritising, organising and delivering within tight deadlines.
* Undergone 3 day training in **"Investment and Portfolio Management"** at G.R.D College.
* Has attended **"The Hindu"** Business Line workshop “**Shifting Shapes**: The new meaning of Brands”.
* Awarded **Distinction** in the core module: **Inventory Management.**

ADDITIONAL TRAINING & SKILLs

* Computer Proficiency: Microsoft Office, Tally 9.0, Wings Accounting.
* Learned to – Be a **team player**
  + - Take proper decisions on behalf of team
    - To create a good working environment
    - To communicate better amongst a group
* **Survival Skills** one week intensive training.

PERSONAL INFORmation

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| Sex | Male |
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| **Date of Birth** | December 19, 1990 |
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| **Languages Known** | English, Hindi, Malayalam and Tamil. |
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