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**Proven record of delivering exceptional security services**

Seeking a job as a Security Guard in hotel where my skills in security risk management and safety deployment are utilized effectively in an environment conducive to learning.

**PROFESSIONAL EXPERIENCE**

* **Security officer in GEMS school under SAFECOR SECURITY since 2011 to Present**
* **Worked as security officer in Malaysia 2008 to 2010**
* **Worked as librarian for 3 years in Nepal**

**Key Accomplishments**

Respond to security alarms and handle disturbances, Identify safety hazards and reporting procedure, Protection of children, costumer service. Traffic control management, and issue out pass for outgoing property. Follow properly specific procedure for handling all kind of emergency situation and reporting to relevant and ensure premises security at all times.

**Responsibilities**

* Reducing security breaches and property loss through effective surveillance and full proof patrolling routines with use of guard tour device
* Responding to supplies theft issue and identify the person responsible by closely watching surveillance videos.
* Identify irregularities, possible conflicts and safety hazards. Approach suspicious persons inside the premises and notify management.
* Implementing a daily log keeping system that ensure 100% recording of all incidents taking place during duty hours.
* Identify risk and damages on property during patrol and take immediate measures to remove the security threat as soon as possible.
* Child safety and traffic control management during arrival and dismissal.
* Access control dealing with all kind of costumer and visitor and direct to appropriate department with proper check in and check out, issuing visitor batch with exchange of valid ID cards.
* Identify and correct unsafe work procedures or conditions and report them to management and safety personnel.
* Provide assistance to physically and mentally challenged individuals within guidelines
* Verification of gate pass for outgoing property with date, name of item’s serial number, quantity and brand including authorised signature.

**EDUCATION AND TRAINING**

* **INTERMIDIATE PASSED IN HUMANITIES STREAM FROM TU NEPAL**
* **DPS TRAINING FROM DUBAI POLICE ACADEMYST**
* **SECURITY MANAGEMENT AND HEAD GURAD TRAINING FROM SAFECOR SECURITY**
* **HEALTH AND SAFETY COURSES THROUGH ONLINE**

**CORE COMPETENCIES INCLUDE**

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| Access control | Security alarm handling | Patrolling services |
| Property security | Threat identification | Security cameras |
| Emergency response | Incident reporting | Traffic control management |

**ADDITIONAL STRENGTHS**

* Fluently read, write and speak in English and Hindi
* Able to give first aid when required
* Polite and courteous demeanour
* Able to work in extreme weather conditions
* Committed to ensure safety of assigned premises
* Adept at handling emergency situations effectively, medical emergencies, accidents and other threats
* Hands-on experience in managing modern security systems in order to prevent theft, violence and vandalism
* Practical approach of observing all activities at premises and reporting any suspicious circumstances
* Working knowledge of using firearms and other security equipment
* Able to work in a rotating shift
* Particularly effective in working independently
* Committed to respond quickly in urgent situations
* Very vigilant to suspicious individuals and thing

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| **PERSONAL DETAILS**  Date of Birth: 24th Aug 1985  Gender: Male  Marital Status: Married |  |  |