**First Name of Application CV No 1591386**

Whatsapp Mobile: +971504753686



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### **OBJECTIVE**

To continue my career with an organization that will utilize my Management, Supervision & Administration Skills to benefit mutual growth & Success.

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| **Professional Strengths:** |
| **Technical Competency:** | * Good System Skills viz. MS-WORD, MS-POWERPOINT, MS-EXCEL.
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| **Functional Competency** | * Learning Skills, leadership skills, Motivational and Coordinating skills.
* Interpersonal Skills & an Effective Team Player.
* Sound Written/Oral Communication Skills.
* Sound Analytical Skills.
* Planning/Organizing
* Self- Starter.
 |
| **Values** | * Honesty/Integrity/Morality
* Reliability/Responsibility
* Positive Attitude/Motivation
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**WORK EXPERIENCE**

 **(A)Rural Marketing Coordinator**

 **November 2013 to October 2015**

 **District Cooperative Bank –Unnao (Uttar Pradesh)**

1. Arranging refinance to Primary Agriculture Credit Societies(PACS) in rural areas
2. Communicating and Promoting Implementation of Government Schemes for overall development in Rural Areas.
3. Ensuring Detailed Documentation, and preparation of MIS reports for NABARD & RBI.
4. Evaluating, monitoring and inspecting the Societies for ensuring proper benefits to farmers.
5. Planning/Organizing farmer Clubs.

**(B)Export Executive**

**July 2012 to September 2013**

**HMA Agro Industries-Agra (Uttar Pradesh)**

* Communication & Interaction with Foreign Buyers
* Communicating to the Management about changes / innovations if

required to be made for the development of the products

* Planning National & International tours for business promotion and participation

in trade fairs

* Following up the enquiries.
* Interaction with government / local official
* Effective Part of Marketing Team

**(C)International Marketing/Business Development**

**July 2009 to May 2010**

**JS Group of Companies-Kanpur (Uttar Pradesh)**

* Communication & Interaction with Foreign Buyers
* Following up the enquiries.
* Interaction with government / local official
* Effective Part of Marketing Team

### **EDUCATIONAL QUALIFICATION**

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| --- | --- | --- | --- | --- |
| **YEAR** | **DEGREE** | **INSTITUTE** | **BOARD /UNIVERSITY** | **RESULT %** |
| 2010-12 | MBA  | COLLEGE OF MANAGEMENT STUDIES,KANPUR | GAUTAM BUDH TECHNICAL UNIVERSITY | 75  |
| 2006-2009 | BBA(I.I.) | COLLEGE OF MANAGEMENT STUDIES, KANPUR | MADURAI KAMARAJ UNIVERSITY | 73 |
| 2006 | INTERMEDIATE | BEN HUR INTER COLLEGE, UNNAO | UP BOARD (English Medium) | 77 |
| 2004 | HIGH SCHOOL | BEN HUR INTER COLLEGE, UNNAO | UP BOARD  | 71 |

**SPECIALIZATION:**

**MAJOR:** INTERNATIONAL BUSINESS **MINOR:** HUMAN RESOURCES **OPEN:** RURAL MANAGEMENT

**SUMMER INTERNSHIP**

**ORGANIZATION**: - J.S. INTERNATIONAL (www.jsindia.in) (www.jsgroupindia.com)

**TOPIC**: - INTERNATIONAL MARKETING AND DOCUMENTATION

**DURATION**: - 45 days

**RESPOSIBILITIES**: STUDY OF ALL DOCUMENTS

**SKILLS ACQUIRED:-**

* Documents Studied include: - Bills of Exchange, Certifications, Invoices etc.
* Export Procedures: - Direct as well as Via Agents.
* Marketing Strategies

**RESEARCH PROJECT WORK**

**TOPIC: -** EXPORT POTENTIAL ON THE GROWTH & PRODUCTION OF PROCESSED FOOD.

**OBJECTIVE:** - Identification of various reasons of export of products in Kanpur & assessment of demands.

**LOCATION: -** KANPUR

**SAMPLE SIZE: -** 60 respondents.

**RESEARCH INSTRUMENT**: - Structured Questionnaire

**FINDINGS: -** The Indian market for processed food is growing, but off a very low base. It is characterised by

* A generally small domestic processing industry.
* A generally underdeveloped packaging industry but high packaging costs.
* An inefficient distribution system.

### **Positions of responsibilities**

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| * **Translator**

**(Languages)** | * IN A **MEGA EYE CAMP** BY AN NGO “**ONE SIGHT**” ORGANISED BY **LUXOTTICA GROUP(A TEAM OF DOCTORS FROM USA)**  at **VSGOI , UNNAO**
 |

### **achievements**

* **WINNERS** IN “**MANTECH 2011**” AT **INVERTIS UNIVERSITY**, BAREILLY IN MANAGEMENT QUIZ AND **SUPPLY CHAIN GAMES**.
* PARTICIPATED IN **CONFLUENCE 2010** OF **INDIAN INSTITUTE OF MANAGEMENT-AHMEDABAD** at KANPUR INSTITUTE OF TECHNOLOGY, ORGANISED BY **SMART SIMS.**
* PARTICIPATED IN A POWER POINT PRESENTATION “**SHIFT HAPPENS**” at **COLLEGE OF MANAGEMENT STUDIES.**
* 1ST RUNNERS UP OF **JAGRAN INSTITUTE OF MANAGEMENT-QUEST 2011.**
* ATTENDED SEMINAR HELD AT COLLEGE OF MANAGEMENT STUDIES ORGANISED **BY NATIONAL STOCK EXCHANGE.**
* ATTENDED “**INDUSTRIAL MOTIVATIONAL CAMPAIGN**” ORGANISED BY MSME-DI.

### **Personal details**

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| D.O.B | March 28,1989 |
| Languages Known | **English, Hindi** |

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