

**Mohamed Mahmoud Shabaka**

Dubai, United Arab Emirates ■ mohamedshabaka1977@yahoo.com

**OBJECTIVE**

I will be glad to work with your team, and I have the honest to be member of them.

**PROFILE**

* Ambition motivated person with solid background in the field of administration, With strong emphasis Planning. Consistently exceed expected goals and outcomes And performances expectation. Skilled In developing and Implementing standardized polices and procedure.

**EDUCATION**

Faculty of law Tanta University – Tanta – Egypt November 2003

**WORK HISTORY**

* **EFFECT Electronic Equipments (Dubai)**

Sales Executive

From 5th May 2013 till Present

* **ZEZO Construction L.L.C (Dubai)**

Administration Manager & HR From July 2011 till April 2013

* **Redha Alansari Exchange (Dubai)**

Branches In Charge

From 1st July 2006 till 30th July 2011

* **Free Way Company (Egypt)**

Supervisor Sales From 2003 till 2006

* **Free Way Company (Egypt)**

Sales Executive From 2002 till 2003

**SKILLS**

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

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General Computer Skills.

Microsoft Office.

UAE Driving License.

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**Mohamed Mahmoud Shabaka**

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**LANGUAGE**

* Arabic Mother Tongue.
* English Excellent (Reading, Writing and Spoken).

**PERSONAL DATA**

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| --- | --- | --- | --- |
|  | Nationality | : | Egyptian |
|  | Gender | : | Male |
|  | Date of Birth | : | 26/06/1977 |
|  | Marital Status | : | Married |
| **REFERENCE** | |  |  |
|  | Available Upon Request | | |

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