**First Name of Application CV No 1620984**

Whatsapp Mobile: +971504753686



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**OBJECTIVE**

A results driven, hardworking and capable procurement coordinator with a track record of significantly reducing costs and also improving a company’s processes and corporate purchasing programs.Having a proven ability to ensure that a company enjoys a competitive edge when compared to their competitors by securing the best quality, price and terms from suppliers.Always delivering results against strategic objectives, whilst working within the organizations core values and beliefs.Now looking for a new and challenging position in biomedical field, one that will make best use of existing abilities and knowledge and also further my career and professional development.

**CAREER SUMMARY**

1. Working as Sales and Purchase Coordinator for

“GREEN CARE SURGICAL EQUIPMENTS” January-2013 to September-2015

[greencareltd@gmail.com](mailto:greencareltd@gmail.com)

**Key Skills**

**For Purchase Coordination**

* Setting up the weekly, monthly, quarterly procurement plan.
* Procurement of product from national and international market.
* Planning and budgeting of purchase functions, involving cost estimation, contract negotiations.
* Implementing systems to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
* Developing reports on procurement and usage of material for top management.

**For Stores Management**

* Maintaining the stock of material without any variance by conducting stock verification and documentation.
* Implementing Standard Operating Procedures within the warehouse

1. Worked as Asst- Sales and Service Engineer for

“MEDI SERVE.CALICUT” July-2012 to December-2012

[mediserve123@gmail.com](mailto:mediserve123@gmail.com)

* all types of equipments using by us all our departments and also rectifying its defects Calibrating, maintaining and installing properly

**PROFESSIONAL AND COMPUTER SKILL**

* Professional attitude towards work, result oriented approach
* Good leadership skill and ability to work as a team.
* Adaptability to advancing technology
* Leadership and influencing skills.
* Handling critical issues.
* Capable of making important and strategic decisions.
* Communication and interpersonal relations.

**COMPUTER SKILL**

* Windows / Linux OS, Adobe Premier, Adobe Photoshop,
* MS Office, (Office, Word, Excel, Outlook)

**TRAINING PROGRAM AND CERTIFICATION**

* ADVANCED TRAINING IN BIOMEDICAL APPLICATION

Application, Demonstration, troubleshooting training

From the Harvey biomedical-Bangalore 07-October-2015 to 02-December-2015

|  |  |  |
| --- | --- | --- |
| **SL** | **EQUIPMENTS/MODULE** | **MODEL** |
| 1 | Multipara patient monitor | PM 8000, Mindray, Schiller |
| 2 | 12 Channel, 3 Channel, ECG machines | Cadiofax m, Nihon Kohden |
| 3 | Biphasic Defibrillator | Cardiolife, Nihon Kohden |
| 4 | AED-Trainer | Heart On T10, MEDIANA |
| 5 | Infusion Pump | Eva Drop, Schiller |
| 6 | Syringe Pump | Graseby 2000, Smith Medical |
| 7 | Fetal Monitor | FM 9534, BPL Healthcare |
| 8 | Oxygen Concentrator | Ever Flow, Respironics |
| 9 | Ventilator | Flight 50/60, Flight Medical |
| 10 | C PAP | Remstar Auto A-Flex, Respironics |
| 11 | Cell Counter | Cellenium Junior, Trivitron |
| 12 | Fully Auto Biochemistry Analyzer | Nano Lab, Trivitron |
| 3 | Urine Analyzer | Urimate 100, Trivitron |
| 14 | Ultra Sound /Color Doppler Imaging | ECO 5,CHISON, Thoshiba Ecocee |
| 15 | Electro Surgical Unit | Mastro Plus, L&T Medical |
| 16 | Laparoscopy | OTV Sx2, Olympus |
| 17 | Laparoscopic Surgical Instruments | Hospiinz instruments |
| 18 | Laryngoscope & Otoscope | Welch Allyn |
| 19 | Multipara Simulator | Prosim 4,Fluke Biomedical |
| 20 | Electrical Safety Analyzer | ESA 612, Fluke Biomedical |
| 21 | Defibrillator Analyzer | Impulse 7000D, Fluke Biomedical |
| 22 | Gas Flow Analyzer | VT Mobile, Fluke Biomedical |
| 23 | Dialysis Reference Meter | HDM 99X, IBP Medical |
| 24 | Handheld Devices | PulseOximeter, Fetal Doppler |

* ENTRPRENEURSHIP DEVELOPMENT PROGRAM 24-June-2013 to 06-July-2013

From the Kerala State Entrepreneur Development Mission

* ENTRPRENEURSHIP DEVELOPMENT PROGRAM 10-October-2012 to 07-November-2012

From the National Institute for Micro, Small and Medium Enterprises

Govt. of India

**LANGUAGE SKILLS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Languages** | **Read** | **Write** | **Speak** |
| English | Good | Good | Good |
| Malayalam | Good | Good | Good |
| Arabic | Good | Good | Average |

**EDUCATIONAL QUALIFICATION**

* 4 YAER B.TECH BIOMEDICAL ENGINEERING 2008-2012

NAVABHARATH EDUCATIONAL RESEARCH FOUNDATION-KARNATAKA 67.75%

* HIGHER SECONDARY (PLUS TWO) 2006-2008

From the Board of Education, Kerala 65.39%

F.E.M.H.S.SCHOOL-KOTTAKKAL

* SECONDARY SCHOOL LEAVING CERTIFICATES (S.S.L.C) March-2006

From the Board of Education, Kerala 65.50%

P.K.M.M.H.S.SCHOOL-EDARIKODE

**PERSONAL DETAILS**

Gender : MALE

Marital status : SINGLE

Date of Birth : 27th- OCTOBER - 1990

Religion : ISLAM, MUSLIM