|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | **First Name of Application CV No 1621284**  Whatsapp Mobile: +971504753686  New_logo.gif  To get contact details of this candidate Purchase our CV Database Access on this link.  <http://www.gulfjobseeker.com/employer/services/buycvdatabase.php> |
| **PERSONAL PROFILE** | | | | |
|  |  | **Date of Birth** | December 23, 1990 | |
| **Marital Status** | Married |  |  | |
| **Nationality** | Pakistani |  |  | |

|  |
| --- |
| **CAREER OBJECTIVE** |

My objective is seeking challenging and rewarding position in a growth oriented reputable organization. I want to enhance and improve my professional skills and knowledge in the dimensions of Finance and Accounts. Enthusiastic to become an excellent team member, want to lead the team towards success.

|  |  |  |  |
| --- | --- | --- | --- |
| **QUALIFICATION** | | | |
| **Institute** | **Level** | **Grades** | **Year** |
| University of Central Punjab, Lahore. | Masters  MBA (Finance) | 3.44 | 2015 |
| Punjab University, Lahore. | Graduation  B.Com | 59% | 2011 |
| Board of Intermediate and Secondary Education, Lahore. | Intermediate (Science) | 54% | 2008 |
| Board of Intermediate and Secondary Education, Lahore. | Matriculation (Science) | 73% | 2006 |

|  |
| --- |
| **PROFESSIONAL EXPERIENCE** |

I have a practical experience of 2 years with following details.

|  |  |  |
| --- | --- | --- |
| **Employer** | **Designation** | **Duration** |
| Yansaw International | Asst. Manager Finance | 01-Feb-14 to 7-March-16 |

**Job Responsibilities:**

* Preparing budgets and cash flow forecast.
* Preparing Financial Analysis and Reports.
* Capital Appraisal/ Feasibility Reports.
* Working Capital Management.
* Effective utilization of funds in business.
* Maintaining banking relationship.
* Maintaining customer relationship.
* Risk Management.
* Asset Management.
* Preparing monthly management reports.
* Stock Valuation
* Volunteer work in **Ghurki Trust Teaching Hospital.**

|  |  |  |
| --- | --- | --- |
| **COMPUTER SKILLS** | | |
| * MS Office (Business Level) |  |  |
| * Hardware & Software Installation |  |  |

|  |  |  |
| --- | --- | --- |
| **KEY SKILLS** | | |
| * Financial Reporting | * Financial Management | * Accounts Management |
| * Financial Analysis | * Capital Management | * Feasibility Reports |
| * Budgets & Forecasts | * Risk Management | * Banking Relationship |
| * BRS, L/C, DD, PO | * Portfolio Management | * Administrative skills |

|  |  |  |
| --- | --- | --- |
| **LANGUAGES** | | |
| * English (Fluent) | * Urdu (Native) | * Punjabi (Native) |