**First Name of Application CV No 1623360**

Whatsapp Mobile: +971504753686



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 **ASSISTANT TEACHER**

**Professional Summary:** Children-focused, meticulous teaching professional with 5+ years’ rich hands-on experience in managing the overall activities of a classrooms. Demonstrated ability to prepare/impart lessons and perform teacher-support tasks efficiently. Well versed in dealing with children of different ages and backgrounds. Compassionate, analytic-thinker with a genuine love for children. Skilled in grading students and charting out exam papers.

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| **CORE PROFICIENCIES** |  |  |
| ● Classroom management | ● Clerical support | ● Health and safety |
| ● Materials preparation | ● Appropriate interaction | ● Behaviour supervision |
| ● Work areas sanitation | ● Snacks preparation | ● Student assessment |

**WORK EXPERIENCE**
March 2012 – January 2016
Favour Bilingual and Nursery School- Limbe Cameroon

**Teaching Assistant**
• Coordinate instructional efforts with lead teacher
• Design and implement lesson plans and curriculum
• Tutor students and assist with assignments and concepts
• Organize and distribute learning resources
• Monitor students during class work and exams
• Manage student behaviour as appropriate
• Plan and develop teaching aides as instructed
• Provide assistant to teachers in terms of preparing lesson outlines

* Make sure that the classroom are in good hygienic condition
* Maintain a good communication skill and also create a friendly environment.
* Assisted teachers in managing classroom activities
* Observed student’s performance as directed
* Assisted in grading exam papers and homework
* Distributed lesson resources as directed
* Provide assistance to weak students or students with special needs

Nov 2010 – Mar 2012
Favour Bilingual Nursery and Primary School -Limbe-Cameroon

**School Nurse**

Working to promote the health and wellbeing of school age children, young people and families  & career’s. Having responsibility to give support and direction to Primary Years Advisers and School Nurse Assistants.

Duties:

* Creating and administrating individual health care plans for children.
* Planning, delivering and evaluating health education programmes in the school.
* Undertake home visits when required.
* Contributing to the decision making process in child protection conferences.
* Updating and maintaining accurate administrative records.
* Determining the fitness of children for immunisation.
* Identifying and referring vulnerable children to appropriate agencies.
* Building relations ships with parent groups and the local community.
* Organising induction programmes for new staff.

**EDUCATIONAL INFORMATION**

Diploma Practical Nursing - August-2010

Teachers Training Grade One- August-2008

Computer training-2008

High School Diploma A/Level – 2006
Secondary School Diploma-O/Level-2001

**OTHER COMPETENCIES**
• Excellent communication skills
• Exceptional instructional acumen
• Working knowledge of managing student behaviour
• Good understanding of managing priorities