**First Name of Application CV No 1623522**

Whatsapp Mobile: +971504753686



To get contact details of this candidate Purchase our CV Database Access on this link.

<http://www.gulfjobseeker.com/employer/services/buycvdatabase.php>

|  |  |
| --- | --- |
|  Objectives | To be an integral part of a developing and resourceful environment where I would like to explore opportunities in the field and agencies for the holistic development of the disadvantaged or vulnerable population and serve the given purpose with integrity, sincerity and humility.  |
|  Strength  | A good team player, quick learner with strong analytical and problem solving skills, confident and responsible, always looks out to take-up new challenges, with good sense of responsibilities, excellent interpersonal & communication skills, and with a positive approach towards everything. Good communication skill in English and hindi . |
|  Education  |  **Educational qualification :** * Master of social work ( medical and psychiatry ) From Bharathiar university Coimbatore , Tamil Nadu , India.(2013 – 2015).
* Bachelors degree in chemistry from Mahathma Gandhi University ,Kottayam,Kerala,India.(2010 – 2013)
 |
|  Work experience  | * **Since June**  2nd **2015** onwards working as Juniour project officer of the **Susthira**- Centre for Sustainable Development Studies and Action, Pariyaram, Kannur, Kerala,India.
* Managing Front Office
* Attending phone cals and checking mails.
* Organising meetings and writing minutes
* Customer Dealing
* Arranging Files and Documents
* Monitoring the staffs.
* Computer works
* Tele Sales
 |

|  |  |
| --- | --- |
|  Training & workshops  | * One month Block placement in Sacred Heart Hospital, Paynkulam as psychiatric social worker trainee.
* **Field Officer:** Rythem social service society for women Jan 2014 to March 2014
* **Trainee Counselor:** SrinivasDE addiction Centre, Coimbatore Jun 2014 to Oct 2014
* **Trainee Counselor:** Sitalaxmi Psychiatric Hospital, Coimbatore, Jun 2014 to Oct 2014
* Participated in 2 days conference on “Social legislation” organized by Bishop Appasamy College, Coimbatore.
* Participated in one day national conference on “Child Labour”conducted by Bharathiyar University.
* Participated in two days workshop on therapies conducted by Bharathiyar University.
* Participated two day workshop on “Disaster management” organized by “For You Child” and Ramakrishna Mission .
* Organized rural camps for school welfare.
 |
|  Managerial skills  | * Monitoring and control of the projects, daily weekly report presentation, documentation and be an agent in the middle of government and people.
* Counducted college / school department association activities periodically
* Organized inter collegiate level work shops.
* Good Team Player
 |
|  Personal profile  | Date of birth: 13th June 1992Nationality : Indian Language Known : English, Hindi, Malayalam, Tamil  |
|  |  |