**First Name of Application CV No 1625742**

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**PERSONAL INFORMATION**

* **DATE OF BIRTH : 08th MARCH 1987**
* **MARITAL STATUS : MARRIED**
* **GENDER : MALE**

 **CAREER OBJECTIVE**

I am a hardworking and dedicated worker able to work in a fast paced organization whilst giving excellent results. I am looking forward to a more competitive and challenging responsibility in an organization with a multicultural society to improve my customer service skills.

 **PROFESSIONAL TRAININGS PERTICIPATED**

* Customer service and hospitality course.
* Computer course.
* Managing Records
* Sales Marketing and Management

. **PROFESIONAL EXPERIENCE**

**CURRENTLY; DYANAMIC HOSPITARITY L.L.C DUBAI**

**2014 – 2016.**

POSITION: BARTENDER

* Take orders
* Prepare beverages
* Making recommendations
* Mixing ingredients
* Clearing bar and all equipments
* Arranging all drinks accordingly
* Inventory

 **2011- 2012 REGENCY HOSPITAL**

POSITION: ASS. RECORDS MANAGER

* Creating files
* Arranging files
* Storing
* Indexing and classifying
* Controlling current records
* Filling
* Ordering
* Receiving
* Preserving
* Inventory**.**

 **2009 -2011 RED & WHITE.**

 POSITION: ASS. STOREKEER

* **Receiving of items.**
* **Registering items**
* Arranging items according to date and names
* Issuing of items per order
* Inventory
* Issuing purchasing order to the purchasing depart

 **ACADEMIC QUALIFICATION**

 Diploma in Law and store management.

 Certificate of good conduct in customer care service

 **INTEREST AND HOBBIES:**

* Reading literature