application for the post of hod/teacher in hindi

+ sanskrit for primary/secondary classes or second/third language

1901-17

DEEPENDRA

[DEEPENDRA.271303@2freemail.com](mailto:DEEPENDRA.271303@2freemail.com)

SHARJAH, UAE

**DEEPENDRA**

***ACADEMIC QUALIFICATION***   
Master of Arts in Education in 2013(59.11%) with distinction (75/100) in Guidance and Counselling.

Master of Arts in Hindi in 2011(59.45%).  
Bachelor of Arts in Hindi, History, Political sc. from Kota University, Kota in 2003-2006 (54.11%) with Hindi,Environmental studies & Computer sc. as compulsory subject.   
Senior Secondary in Physics, Chemistry ,Biology from Board of Secondary Education, Rajasthan in 2002 (57.85%) with Hindi,English as compulsory & Computer sc as additional subject.   
Secondary from Board of Secondary Education, Rajasthan in 2000 (63.00%) with distinction(79/100) in Sanskrit as Third Language.   
***PROFESSIONAL QUALIFICATION***   
Bachelor of Education from Mohan Lal Sukhadiya University, Udaipur in 2007 with Hindi & History as teaching subject and Educational and Vocational Guidance as 7th extra paper(66.00%).   
Six Months Diploma in Computer Application from Rajiv Gandhi Computer Saksharata Mission in 2003.   
Certificate in Wave Desk Top Publishing (DTP) from Rajasthan Knowledge Corporation Limited (RKCL).

Certificate in Rajasthani Language and Culture (CRLC) from VMOU-Rajasthan

Certificate of Personal Financial Management (PFM) from Rajasthan Knowledge Corporation Limited (RKCL).

Nine days Certificate in Magic Art from Rajasthan patrika International Education & Career Fair.   
**EXPERIENCE**   
Upper Primary Teacher at D. S. V .M. HINDAUN CITY, DISTT.-KARAULI (RAJASTHAN) for 02 yrs.   
Assistant Master(TGT) in Hindi at ***top most reputed*** **CBSE Residential English Medium SAINIK SCHOOL**-NAGROTA JAMMU (J&K) and KODAGU (KARNATAKA) for 02 yrs.   
**PGT (Hindi)**  in ARAVALI PUBLIC SCHOOL, ARAVALI INSTITUTE OF EDUCATION & RESEARCH, NEEM KA THANA, SIKAR, RAJASTHAN for 01 yr.

HOD in Hindi at **LEADERS PRIVATE SCHOOL, SHARJAH, UAE** from 21 Sept. 2015 to till date.

***Short Term Jobs***

**Hindi Teacher for Foreigners (Toppers of American University)** at AMERICAN INSTITUTE OF INDIAN STUDIES, JAIPUR.

Hindi Language Teacher at **CBSE- International section, Birla Public School, Doha, Qatar** for leave vacancy..

**Proof Reader cum Editor (Hindi Section)** at RAI COMPITITION BOOKS PUBLICATION, JAIPUR.

Textbooks  and Supplymentary Books **Writer** at Goodluck Publishing House,Rajapark, Jaipur.

***SCOUTING***

Division level PRAVEEN BADGE from Division Headquarter, Kota Bharat Scouts & Guide.         
State Level NIPUN BADGE from STATE Headquarter, JAIPUR Bharat Scouts & Guide.   
National Level RASHTRAPATI BADGE from National Headquarter, New Delhi Bharat Scout & Guides.

***ADMIRE CERTIFICATE***   
Service in Puls Polio Emulization admired by CMHO,KARAULI   
Service in Distt. Level Rural Game Activities admired by Distt. Collector, KARAULI   
Personality Dev. Camp certificated by Akhil Bharatiya Vidyarthi Parishad, JAIPUR   
***PARTICIPATION CERTIFICATE***   
Six days Nature Study and Environmental Awareness camp at Scout Training Centre,Mount Abu Ten days National Level Trekking Cum Nature Study camp at Pindari, Glacier(Uttrakhand)   
One day Knowledge Event on Media&Communication by SIMC, Pune at Abhinav Theater, Jammu   
Ten days Handicraft & Vocational training Course at NYC,Gadpuri(Hariyana)   
Work as escort of yoga team, sainik school kodagu to sevan days state level open yoga competition, Mysore(Karnataka)    
***ELIGIBILITY CERTIFICATE***   
**CBSE-CTET (24th jun 2012) Upper Primary Level passed and valid for seven years**.

AWES-CSB Techer Recruitment Examination Passed and having score card for PGT Hindi which is valid for three years wef  15 jan. 2013(TGT Hindi also passed). 

Job Responsibilities( I had)

* HOD in Hindi.
* Subject Coordinator for Class 9th and 10th for Hindi Subject.
* Subject Teacher Hindi for all levels of Schooling (for 3rd to 12th standard as First, Second and Third or Foreign Language.
* Class Teacher (Attendance, Result, Leave, Subject, Competitions, Duties distribution, Counseling)
* Sanskrit third language and foreign language(by translation/transcription method) teacher
* Exam Cell Member
* Question Paper Maker for teaching Subjects
* Invigilator for any examination
* Examiner- Hindi
* Proof Reader/ Editor, Writer of Hindi Section of School Magazine/Any Hindi document
* Hindi Typing/Translator English to Hindi and correspondence in Hindi for any document/article/ Assist to office people.
* House Tutor/Member ( Health, Hygiene, Food, Study, HomeAssignment, Competitions, Examinations Caring/counseling of individual student)
* Co- Curricular Activity (Yoga, Karate, Music, Singing, Dancing etc.) Incharge (assisted by activity trainer) & Scout Master
* Counselor/Guide
* Tour Escort
* Substitution/Arrangement duties
* Special duties on any function/celebration/competitions/ ceremony/officer or dignitary visit