**First Name of Application CV No 1641126**

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I am seeking a challenging middle to senior level position in Accounts, Finance or Audit across multinational or local organizations, providing opportunities to amalgamate my personal enrichment with professional goals.

**PROFILE OVERVIEW:**

A Self motivated, goal oriented, fast paced professional having diversified experience in financial planning, reporting, budgeting & financial analysis. Previously I have been involved in financial audits with Ernst & Young for more than 5 years in a multi cultured environment in Pakistan, UAE & Qatar.

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| **AREAS OF EXPERTISE** |
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| * International Financial Reporting Standards as applicable in GCC Countries for fair presentation of financial statements.
* Financial reporting & financial Analysis.
* Proficiency in corporate governance & UAE Local Laws of 2015.
* Entrepreneurial Skills & co-ordination team leader with internal auditors, external auditors & Management team.
* Working capital management, inventory, General ledgers, team management & investments decision making.
* Fixed assets, receivables & payables management
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* Audit Verification procedures for financial statements in different sector, materiality & audit planning.
* Fluent in written and spoken English with strong report writing presentation skills.
* Cost of Products & management reporting with detailed analysis of heads of accounts.
* Financial processes analysis & improvement.
* Bank dealings for L/C, Overdraft, mortgaged loans etc
* Identification of risky areas & risk management.

**ACHIEVEMENTS DURING THE AUDIT & INDUSTRY EXPERIENCE (8 YEARS + EXPERIENCE)**

* Finalization of audit clients before deadlines.
* Improvements in team supervision & training.
* Various System deficiencies identified & rectified- (Management Letters)
* Improvements in Financial reporting systems.
* Detailed Analysis of cost of goods manufactured with cost %
* Ratio analysis which led to key decision making for the business unit.
* Improvements in co-ordination with external & internal auditors, branch offices & production manager.
* Improvements in tax & audit planning
* Appraisals of solid leadership, determination & affirmation qualities by top management.
* Expenditure control through detailed analysis.

**EXPERIENCE (INDUSTRY & AUDIT)**

**Access Security Services (Pvt) Limited- Senior Accounts & Finance Manager-October 2014- Present**

***Similar Company in UAE: Just Like Emirates & Benteley Security in UAE***

Team Size: 10 Branch Accountants & 4 Head office Mid Level & Junior accountants

**KEY ROLES & RESPONSIBILITES**

* Cash Flow Management & Payroll
* Data Entry verification
* Bank credit negotiations
* Pricing of services
* Daily production report
* Monthly financial statements
* Annual statutory audit liaison officer
* Control expenditures analysis
* Cost component Analysis
* Financial Planning ,Budgeting & variance
* Branch Accounting supervisor
* Local laws applicability
* Accounting policies & processes change
* Fixed assets management
* Reporting improvements

**Unze Trading (Pvt) Limited –Finance & Accounts Manager- August 2013- August-2014 - Shalimar Shoes Group**

***Similar Company in UAE: Just Like Emirates Footwear, Ali Baba, Technopole LLC & Hadher Group***

*Team Size: 3 Branch Accountants & 5 Head office mid level & Junior Accountants*

**KEY ROLES & RESPONSIBILITES**

* Cash flow management
* Expenditure & cost control through analysis
* Data entry supervision and Management of group companies
* Financial Facilities & credit dealings with banks of group companies
* Daily Reporting of Cost/Production Management
* Assisting Chief Financial Officer in day to day one off activities.
* Financial planning & risk management of multiple companies
* Monthly Financial Performance Reporting of group companies
* Costing Standards setting and improvement of group companies
* Local laws applicability and improvements’.
* Handling Receivables, Payables, Fixed Assets, Sales/Service Income.
* Accounting policies review & improvements
* External Auditor & internal Auditor Liaison officer
* Improvements in Financial System and Reporting
* Accounting and tax laws Application & Improvement
* Financial Analysis of Monthly & Annual Performance
* Handling Expenditures, Cost of Sales, Finance cost
* Handling verification of vouchers/System entry posting
* Budgeting & variance analysis with actual performance

**EXTERNAL AUDIT/ASSIGNMENTS EXPERIENCE (MORE THAN 5 YEARS)**

**ERNST & YOUNG – PAKISTAN - November 2007 – to July 2013 – (SUPERVISOR SENIOR AUDIT)**

A Multinational Firm engaged in the services of assurance, tax, transaction and advisory services. During this period, worked both as a team member and a team leader and served as Reporting Senior on various assignments including statutory and non-statutory external audits, forensic audits, review assignments & related services in different sectors.

**KEY DUTIES & RESPONSIBILITES AT ERNST & YOUNG –PAKISTAN**

* Audit planning, materiality & team management.
* Identification of risky areas & verifications procedures.
* Supervision & training of junior staff for audit procedures.
* Audit report preparation & co-ordination with the client.
* Substantive procedures on fixed assets & balance sheet items i.e. receivables, payables & investments.
* Test of controls on different processes i.e. sales & purchase, expenditures & journal vouchers.

**ERNST & YOUNG – ABU DHABI - December 2012 – March 2013- (SECONDMENT PROJECT)**

I have done detailed annual audit of many multinational companies during this period. I have performed and supervised the substantive procedure on fixed assets, receivables, payables, sales, service income, expenditure, cost of sales, finance cost and other heads of financial statements. I have also performed and supervised test of controls for different processes such as sales, purchases, expenditures.

**ERNST & YOUNG – DOHA - January 2012 - April 2012 – (SECONDMENT PROJECT)**

I have reviewed and evaluated the internal controls and business processes & reported on internal control weaknesses.

I have also prepared the financial statements of different companies in a group audit for the purpose of merger of different companies into a single separate legal entity. Furthermore tested the compliance with legislative requirements for specialized industries and performed tax compliance audits. Finally after all the substantive audit procedures are performed, prepared Tax returns for different clients.

**SECTORWISE AUDITING EXPERIENCE IN ERNST & YOUNG PAKISTAN, UAE & QATAR**

* Banking & Insurance Companies
* Manufacturing Companies
* Trading Companies
* Fast Moving Consumer Goods
* Oil & Gas Companies
* Garments Manufacturers
* Electrical goods manufacturers & traders
* Diversified Group Companies

* Aviation Services
* Construction Companies
* Advertising Companies
* Medical Institutions
* Diversified Service providing Companies
* Non-Profit Organizations
* Engineering /Civil Works
* Consumer Goods Manufacturers

**ACADEMIC QUALIFICATION**

* **Chartered Accountancy – Chartered Accountant Finalist (2 Papers to Qualification) - 2013**

 *ICAP - Institute of Chartered Accountants of Pakistan.*

* **Chartered Certified Financial Consultant (CFC)- Applied**

 *Qualified Chartered Certified Financial Consultant (Canada)*

* **Intermediate in Commerce & Accounting (I.com) - 2004**

 *Iqra College for Science & Commerce*

* **Certificate of Secondary Education (Science) -2002**

 *Sheikh Khalifa Bin Zayed School (DHA SKBZ)*

**KEY STRENGTHS**

* Team player with sharp people management skills.
* Good conceptual and practical knowledge of International Financial Reporting Standards (IFRS).
* Excellent Business management skills
* Hardworking & Eager to learn
* Ability to handle multiple tasks to deliver targets and meet deadlines.
* Ability to work independently.
* Open to criticism , invite feedbacks & suggestions
* Strong analytical & decision making skills

**CONTINUING PROFESSIONAL EDUCATION**

* Attended workshops on E & Y’s Global Audit Methodology (including GAM & GAMx, IFRS), AWS Caseware & Ethics
* Attended various seminars arranged by the Institute of Chartered Accountants of Pakistan (ICAP), for students on International Financial Reporting Standards, Auditing Standards & Code of Ethics for Chartered Accountants

**COMPUTER SKILLS**

* Microsoft Office (MS Word, MS Excel & MS Power Point, Outlook).
* E&Y audit tools such as EY Audit Work Station (AWS), Caseware & GAMx etc.
* Course of Computer Competency & Practical Training (CCPT) & Presentation Skills Course of ICAP.
* Various types of financial software i.e. Sage ERP, SHAMA, Tally, Peachtree, SAP & Oracle.
* Financial Accounting System (GL), Accounts Receivable, Sales, Payables, Purchases System & Fixed Assets.
* Being Part of the ERP implementation team helped in planning the heads of accounts and initial data of the companies.

**LINGUISTIC SKILLS:** English, Urdu, Punjabi, Hindi, Bengali

**PERSONAL DETAILS** **Religion & Nationality :** Islam, Pakistani  **Marital Status :** Engaged