**First Name of Application CV No 1643124**

Whatsapp Mobile: +971504753686



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**Objective**

My objective is aimed towards applying my knowledge and to excel in life to explore new dimensions.To obtain a challenging position in an organization where accomplishment are rewarded with responsibility and advancement.

**Qualification**

Bachelor of Commerce passed in 2nd class in Year of 2013 from University of the Punjab Lahore Pakistan

I.com passed in 1st class in Year of 2010 from BISEGujranwalaPakistan

Matriculation in 1st class in Year of 2008 from BISE GujranwalaPakistan

**Visa status**

 Visit visavalid for the period ofninety days

 Entry date in UAE 29 February 2016

**Job Experience**

**Financial institution HabibBank Ltd.(PAKISTAN)**

**DESIGNATION FINANCE OFFICER**

**DURATION 10 February 2014 To 15february2016**

**Job Description**

* Meet with the businessmen for advancing
* Maintain the customersof the bank
* Promote the loan of the bank
* Guide the customers for legal documentation
* Pre sanction inspection
* Prepare the credit letter
* Convince the managementfor credit disburse
* Keep the NPL at low level
* Follow up in case of recovery
* Recover the capital plus mark up
* Maintain the customers account

**Computer Skills**

* Basic computer software
* Microsoft words
* Microsoft Excel
* Microsoft PowerPoint
* Internet browsing

**Additional Skills**

* Excellent communication skills
* Ability to work as team player
* Hardworking
* Ability to accept the challenges
* Believe in Honesty
* Ability to learn &adopt any thing if company give me chance
* Strategic Thinker & fast learner
* Optimistic and fast decision making
* Self motivated and positive behaviour

Language know

* English(Read, write, speak)
* Urdu(Read, write, speak)

**Personal Information**

Date of Birth 01/1/1991

Nationality Pakistani

Religion. Islam

Marital Status Single

Health Excellent (by the Grace of Allah)