**First Name of Application CV No 1643334**

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**Objective**  
To pursue an Enterprise Resource Planning career in a company that offers opportunities for   
professional and personal growth.

**Education**  
**Computer Science in Programming NCIV June 2009 - April 2011  
Softnet Information Technology Center**  
Major: Programming

**Llamas Memorial Institute June 2005 – March 2007**  
3rd – 4th YR High School  
Class: IV-Everlasting (Section I)

**Mountain View Village School June 2003 – March 2005**1st – 2nd YR High School  
Honors: 2nd Honor

**Mountain View Village School June 1997 – March 2003**  
Elementary School  
Honors: 2nd Honor

**Working Experience**  
**Edgesoft Good Solution Inc. Feb 2013 – Present  
Dong-In Entech VINA Co. Ltd. Feb 2015 – May 2015** *(Business Trip)*

**ERP Support   
Job Overview**  
-a support role with Enterprise Resource Planning (ERP) systems users at all levels throughout the organization. Knowledgeable about all aspects of the ERP systems software and related database schema. Will design, develop, test, deploy and maintain data processing solutions to enhance the ERP systems.

**Essential Job Functions**  
-Perform as a member of an application support team for ERP systems users throughout the organization and its partners.  
-Work with ERP systems users and management to determine appropriate system configuration and setup.

-Assist ERP systems users with data conversion.

-Thoroughly understand ERP database schema.

-Assist with testing new releases of ERP systems prior to use in a production environment.

-Create documentation and procedures guidelines for ERP systems users.

-Thoroughly understand ERP security subsystem in order to assign appropriate system access to users at different levels throughout the organization and its partners.

-Thoroughly understand business practices and procedures in order to design, develop and maintain

Automated workflow processes.

-Work as a Systems Analyst with knowledgeable persons throughout the Agency and its partners to help define user needs and develop data processing solutions.

-Analyze and troubleshoot ERP system issues reported by end users.

-Design, develop and maintain reports used by technical staff and ERP systems users.

(This requires thorough understanding of the User group, Infoset, and Query).

-Regular attendance at work and at scheduled meetings.

-Demonstrates cultural competence and behaviors consistent with the core values, vision, and mission of Dong-In Group of Companies.

-Other duties as assigned.  
  
**Mountaineering Instruments Corp. July 2011 – Jan 2013  
Production Planning and Control Encoder**

**Softnet Information Technology Center Nov 2009 – Feb 2011  
Student Assistant**

**Skills**

**\*Languages (Written and Spoken)** -English and Filipino   
 -Vietnamese (Beginner)   
 -Korean (Beginner)

**\*Computer** -Proficient in Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Adobe  
 -Basic in C++ Programming Language, HTML Prog., PHP And MySQL, JAVA Programming Language, Web Design & Dev.  
 -Basic in Photoshop and Design

**Interest and Hobbies**

- Photography: I love capturing moments, I really do.  
- Adventures: I love to explore, trek, zip line, or any other breathtaking activities.  
- Watching Movies: I love to watch any kind of film except horror.  
- Travelling: Anywhere with low costs, what most important is the journey and the destination that makes me wonder.