**First Name of Application CV No 1643430**

Whatsapp Mobile: +971504753686



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**CAREER OBJECTIVE:**

I look forward to work with an organization which offers a challenging opportunity to enhancing my knowledge, skills and experience that would allow me to contribute towards achieving the organizational goals to the best my potential.

**PERSONAL INFORMATION:**

Date of birth: May 04, 1993

Gender: Male

Civil status: Single

Language Known: Tagalog, English

**EDUCATIONAL ATTAINMENT:**

**Bachelor of Science in Information Technology**

**Tarlac State University**

Romulo Boulevard San Vicente Tarlac City

2009-2014

**KEY SKILLS**

* Optimistic
* Hardworking
* Honest
* Time management skill
* Willingness to learn
* Confident and Great patience

**SKILLS AND QUALIFICATIONS**

* PC troubleshooting and networking
* Proficient in MS Office specially in Word, Power point, Excel
* Adobe Photoshop

**WORK EXPERIENCE**

**COMPANY NAME: i-Capital Lending Corporation**

**POSITION:** Encoder

**WORK PERIOD:** September 2014 – February 2016

-Encode/update clients data to the company's database

-Filings

-Answering calls

-Making presentation for annual meeting

**COMPANY NAME: TNC**

**POSITION: COMPUTER SHOP MAINTENANCE**

**WORK PERIOD: March 27 2013- February 2015**

-Reformat computers

-Troubleshooting

-Installing softwares

-Hardware maintenance

**SEMINARS:**

* **SSITE CISCO SEMINAR**

*College of Engineering AVR*

*Tarlac State University, Tarlac City*

*June 23, 2012*

* **Y4IT 10TH PHILIPPINE YOUTH CONGRESS ON INFORMATION TECHNOLOGY**

*University of the Philippines Diliman, Quezon City*

*September 14, 2012*

* **SCITE 2012 IT GATEWAYS**

*Baliwag Star Arena, Baliwag, Bulacan*

*January 30, 2014*