*Resume*

(Ass. Engineer, Site Foreman)





***OBJECTIVE:***



To succeed in an environment of growth and excellence and earn a job which provide me job Satisfaction and self development and help me achieve personal as well as organizational goals. I am desperate to work with an organization of good prestige to accomplish the organizational objectives.



***QUALIFICATION SUMMERY:***

|  |  |  |
| --- | --- | --- |
|  **ACADEMIC** |  |  |
|  | **DAE (Civil)** | 78.8 % | 2012 |
|  | from International Islamic University Islamabad |  |
|  | **SSC (Science Group)** | 61.7% | 2008 |
|  | from BISE Gujranwala |  |  |



* **COMPUTER SKILLS**
	+ MS-Office, Corel Draw, In page
	+ AutoCAD (2D & 3D)
	+ Installation of Hardware, Operating Systems and Software
	+ Strong skills in Windows XP, Vista, 7, 8 & 8.1.



***JOB EXPERIENCE SUMMERY:***

 **ENGINEERING MANAGMENT SERVICES Islamabad**

**Assistant Engineer** , Jul 2012 to Dec 2013.



 **Home Managers & Builders, Islamabad**

**Assistant Engineer** , Jan 2014 to till date



***TESTIMONIALS:***



|  |  |  |
| --- | --- | --- |
| Date Of Birth | : | Apr 10th, 1993 |
| Nationality | : | Pakistani |
| Religion | : | Islam |
| Marital Status | : | Single |



***KEY STRENGTH:***

* Working under pressure, team work, rapid learning.
* Reliable & Responsible
* Communicates well with different peoples at all Levels.
* Able to work well within a team.
* Able to pick up new processes quickly and efficiently.



***FIELD EXPERIENCE:***



Feasibility Report Preparation



Structure Drawing Reading



Architecture Drawing Reading



Steel Drawing Reading

Drawing’s BOQ (Bill of Quantity) Estimates Preparation

Financial Estimates Preparation of Drawings



Auto Level Machine Operating ADMIN



***ADMINISTRATIVE SKILLS:***



Controlling the labour



Incredible skills in managing the Human Resources



Quality skills in organizing the Raw material



Dealing skills with all kind of merchants and dealers



Daily & Monthly Progress report preparation

Bargaining skills QUAL



***QUALITY CONTROL SKILLS:***



Material Checking

Masonry Work Quality Control

Concrete Work Quality Assurance

Steel Work Quality Control

Plaster Quality Assurance



Tile and Marble Work checking



Fixture /Fitting Check



***EXTRA CURUCULAR ACTIVITIES:***



* Playing Cricket with Team of (International Islamic University, Islamabad). & played All Pakistan Inter University Cricket tournaments.
* Badminton
* Football



***LANGUAGES:***

* Good writing and reading skills in English and Urdu.
* Fluent in speaking English, Urdu and Punjabi.



**First Name of Application CV No:** **1644288**

Whatsapp Mobile: +971504753686



 

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