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| PROFESSIONAL PROFILE |

**First Name of Application CV No 1644900**

Whatsapp Mobile: +971504753686



To get contact details of this candidate Purchase our CV Database Access on this link.

<http://www.gulfjobseeker.com/employer/services/buycvdatabase.php>

**Date of Birth : 28 January 1977**

**Nationality : Indian**

**Languages : English, Hindi, Malayalam and Basic Arabic**

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| SKILLS |

Well experienced and effective **SUPERVISOR** with proven proficiency in all aspects. I am self-motivated, hardworking and great communication skills with positive attitude towards my career and my life. I work well under pressure and understand the importance of time management. My past experience has groomed me to be a confident and strong team player with an analytical and practical approach with good problem solving capabilities.

* Proficient in MS Office and having experience in SAP and ERP
* Corporate Communications
* Creative Team Leadership
* Customer focus.
* Excellent communication and interpersonal skills.
* The ability to multi-task.
* Well-developed commercial awareness.
* An aptitude for teamwork.
* Genuine leadership and management skills.
* The ability to grasp new concepts quickly and generate fresh and innovative ideas.

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| CAREER SUMMARY |

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| **LOGIC GROUP OF COMPANIES, DOHA-QATAR** |

**From November 2013 - December 2015**

**Designation: Logistics Supervisor**

Job Responsibilities:

* Organize the storage in right place and distribute the goods on time.
* Ensure the right products are delivered to the right location on time and at a good cost.
* Manage and coordinate Logistics Operations with manager and accounts department.
* Resolve any legal issues pertaining to transportation/distribution.
* Maintain receiving, warehousing and distribution operations by initiating, coordinating and enforcing program operational and personnel policies and procedures.

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| **VIMAL, KOCHI-INDIA** |

**From May 2008 - April 2013**

**Designation: Depot Supervisor**

Job Responsibilities:

* Issue purchase requisitions to the purchasing department for the required materials.
* Receives and inspects of all materials and reconciles the same with the purchase orders.
* Spoilage and damaged items properly accounted and returned accordingly.
* Dispatch materials as per requisition and ensure customers’ receiving products on time.
* Maintain the proper record of the whole Depot.

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| **JIMMY VELLA, MALTA-EUROPE** |

**From Feb 2006 - May 2007**

**Designation: Store Keeper**

Job Responsibilities:

* Count the packages as they are unloaded.
* Inspect the store and food stocks regularly.
* Maintain accurate record of goods received and goods dispatched.
* Maintain effective control of non-commodity items.
* Update management on a regular basis on day to day activities.

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| **AGILY HARDWARES, MAHBOULA-KUWAIT** |

**From September 2001 - March 2004**

**Designation: Warehouse Assistant**

Job Responsibilities:

* Exercise general control over all activities in Warehouse department.
* Ensure safe keeping both as to quality and quantity of materials.
* Receives and inspects of all materials.
* Maintain proper records.

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| QUALIFICATION SUMMARY |

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| **Qualification Level** | **Degree/ Specialization** | **University/ Institute** |
| Post-Graduate Diploma in Business Administration  Sep 2008 | Logistics Management | National Institute of Management |
| Graduation | Bachelor of Commerce | Calicut University |
| Pre Degree | Commerce | Calicut University |
| Secondary School | SSLC | Kerala Board, India. |