 **Profile at a glance:**

* **Customer-focused in sale and with 2+ years of pioneering experience in Motor sales**
* **Customer care for idea domestic process for six months**
* Ease Adapt to new environment
* Flexible to work
* Improved client relations based on excellent communication, technical efficiency and problem-solving skills.

 **Professional Experience**

 **Vignesh Motor Pvt Ltd (Vespa)**

 March-2014 –Presents **Role:** Sales Manager

 **Achievements:**

* Design, implementation, installation and upgrading of Systems within company.
* Prepare and install office environment with Windows 2012 servers on VMware ESXI 6.0
* Promoting sales campaign and making follow ups by making tele calls
* Making purchase billing and registering the new vehicle in RTO
* Adding enquiries in CDMS
* Sales and Service billing in CDMS
* Managing all sales, service and daily accounts
* Generating daily, monthly MIS reports and reporting to district sales manager
* Showroom maintenance ,store keeping and maintaining spares
* Managing staff and reporting all daily activities to MD through emails
* Supervising local branches

**Vertex Customer Solution. Chennai ,India**

July-2013 to Feb- 2014 **Role:** Associate Trainee

 **Achievements:**

* Domestic BPO for idea process
* Customer complaint registering and probing with the customers to know accuracy
* Attend Inbound calls
* Obeying the team leaders order
* Maintain good records by handling customer gently with time concern

**Khajamian Hostel. Trichy, India**

June-2010 to May- 2013 (3 Years) **Role:** Office In charge

 **Achievements:**

* Part time work
* Maintains student record
* Working with MS office
* System maintenance

**Jeyyam Food Production. Taminadu, India**

Jan-2009 to Jan- 2010 (1 Years) **Role:** Sale Representative

 **Achievements:**

* Marketing products and taking orders
* Cash handling and generating receipts
* Reporting daily sales activities to manager
* Achieving target by taking huge orders

**Qualification**

|  |  |  |
| --- | --- | --- |
| Name of Certification / Degree | Specialization | Authority |
| Bachelor of Computer Science (B.sc) | Computer Science | **Bharathidasan University, Taminadu,India** |
| Higher Secondary Certificate (HSC)  | Computer Science | **Valliyammal Matric Higher Secondary School, Taminadu,India** |
| Secondary School Leaving Certificate (SSLC) | Science/ Math’s | **Valliyammal Matric Higher Secondary School, Taminadu,India**  |

|  |  |
| --- | --- |
| Name of Certification | Authority |

**Skills:**

**Technical Skill:**

**Packages :** Ms-Word, Ms-Excel, Ms-PowerPoint

**Languages** : C, C++, JAVA (intermediate level)

**Operating Systems :** Windows XP, Windows 7,windows 8

**Electives Taken :** Accounting Practices, Services Marketing

**Area Of Interest** : Software engineering, OOPs.

**Hobbies** : Listening Songs, Playing Cricket, volley ball

**Extra-Curricular Activities** : Organized Public Relation Organization core event in SWAP2K11

**Professional Skill:**

* Strong communication and presentation skills
* Good leadership and team coordination skills
* Keen to learn and eager to new computer applications
* Willing to take responsibility and accept challenges

**Personal Information**

 Date of Birth : 10/7/1991

 Gender : Male

 Marital Status : Married

 Nationality : Indian

 Language Proficiency : English, Hindi and Tamil