**First Name of Application CV No 1646766**

Whatsapp Mobile: +971504753686



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**CURRICULUM VITAE**

**PERSONAL DETAILS**

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| D.O.B | : | rd​ |  |
| 23​June 1987 |  |
| Nationality | : | Kenyan |  |
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**Summary**

I am a very hard working person,very capable of adjusting to different situations in a work place.Bold and not shy to ask for assistance if I need it,I am a fast learner and willing to be corrected if I make mistakes.

**Job Title​** hospitality and customer care

​**Responsibilities**

* Reasonable years progressive experience as a waitress and server with renowned restaurants
* Well-versed in setting tables and preparing and serving food and beverages according to set instructions
* Competent at servicing banquets and managing special events at a restaurant
* Exceptional sales and customer service
* Clearing tables after guests finish dining

* Welcoming guests and showing them to their tables
* Explaining the food served on the menu and recommending which is the dish of the day

**SKILLS**

* Need anticipation – writing/taking orders – F&B Services
* Menu presentation – identification checking – table preparation/cleaning
* Bill generation – payment collection

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| **HOSPITALITY EXPERIENCE** |  |  |
| Coco Jambo Restaurant | / | 2008 – 2009 |
| Mojo Bar & Restaurant | / | 2010 – 2012 |
| House Keeper Beirut/Lebanon / | 2013 – 2015 |

**Server**

**Duties**

* Picked orders from kitchen and delivered to the customers
* Ensured the cleanliness of all counter tops and tables in the restaurant
* Filled glasses with beverages as instructed
* Solicited customers to fill in comment cards
* Washed dishes

**ADDITIONAL CAPABILITIES**

* Excellent communication and interpersonal skills
* Ability to understand and follow food sanitation and safety protocols
* Deep understanding of operating food services equipment
* Working knowledge of housekeeping procedures
* Willing to work flexible hours

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| **EDUCATION** |  |  |
| 2003 – 2006 | - | Gitweku Secondary School |
|  |  | Attained K.C.S.E Certificate Grade C |
| 1995 – 2002 - | Mutuini Primary School |
|  |  | Attained K.C.P.E Certificate Grade C+ |