**First Name of Application CV No 1646928**

Whatsapp Mobile: +971504753686



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**Personal Details**

* **Marital status** : Single
* **Date of birth** : 30/ 11 / 1993

**Career Objectives**

***Looking forward a company where I can develop myself professionally and contribute to the growth of the company Beside This I want to use my previous Works Experience to make my Work special***.

**Work Experience**

**January 2016 – march 2016 Ibis Hotel Ibis One central**

 **Dubai**

**Front Office – GSA *Duties* :**

* ***Micro Opera Hotel***
* ***Register guest and assigns rooms. Accommodates special requests whenever possible .***
* ***Assists in preregistration and blocking of rooms or reservation.***
* ***Thoroughly understand and adheres to proper credit, check-cashing, and cash handling policies and procedures***
* ***Uses suggestive techniques to sell rooms an to promote other services o the hotel.***
* ***Possesses a working knowledge o the reservation department. Takes same day reservations and future reservations when necessary. Know Cancellation Procedures*.**

**2012 – 2014 Private Conservatory Conservatory**

 **Rabat – Moroccan**

**Music Teacher Duties:**

* ***Solfege***
* ***Giving Courses in violin***
* ***Work Experience With So Many festivals in Morocco ( Mawazin, Mohamad V Theatre …. )***

**Professional Training**

**June-august 2015 RayanAir International airport Rabat-Sale**

 **Morocco**

**Ground steward**-***Duties:***

* ***Welcoming***
* ***Information***
* ***Passenger Checking***
* ***VIP service ( waiter )***

**Mars – May 2015 Hotel Tulip Farah Rabat-Morocco**

 **Receptionist- *Duties:***

* + - ***Greeted, registered, and assigned rooms to guests.***
		- ***Processed guests’ check ins and outs***
		- ***Handle payments through cash, checks and credit cards.***
		- ***Prepared and completed room and restaurant bills***.

**July-August 2014         Office National the Airports          International airport**

 **Casablanca-Morocco**

**Ground Steward** -***Duties:***

* ***Passenger Checking***
* ***Information***
* ***Irregularity Handling (Hotel accommodation, meal vouchers, etc.)***
* ***Special Services***

**23, April 2014 STUDENT FORUM Casablanca – Morocco**

**Ground Steward** -***Duties:***

* ***Welcoming***
* ***Giving Information***
* ***Students register***

**Education**

**September 2013 – May 2015 Graduation**

 **ESARC-Stud air Academy Rabat, Morocco**

* ***Flight attendant course and training***
* ***Travel and Tourism studies***
* ***Hospitality Studies***

**2011 – 2012 Al IKHLAS INSTITUTE Rabat, Morocco**

**Baccalaureate Level Attended**

Modern Literature – Sciences

**Skills**

* ***Customer service oriented.***
* ***Highly adaptable, positive, flexible, open to new ideas.***
* ***Proven relationship-builder with excellent interpersonal skills.***
* ***Energetic personality consistently praised for my passion for learning, positive attitude.***
* ***Enthusiastic, knowledge-hungry learner, eager to meet challenges and quickly assimilate new concepts.***

***Language Skills***

* **Arabic : Mother language**
* **English : Fluent**
* **French : Fluent**
* **Spanish : Conversation**