**First Name of Application CV No 1647144**

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**CIRRICULUM VITAE**

**Personal data**

**Date of birth**: 17-02-1990

**Marital status:** Married

**Why I’m leaving the current company..??**

* I am interested in new challenges and opportunities to use my technical skills and experience in a different capacity.

**Education:**

* **2006-2007 :** Bachelor experimental sciences
* **2007-2009 :** State certification in Nursing ( Graduate school in Nursing sciences)
* **2009 – 2011:** Graduate in Hotel and Accommodation management

**Work experiences:**

**Current Job; (Since April 2014 until now)**

Assistant Restaurant manager (Manager in Charge),

**Shake Shack WTC mall**.

**\*\* Duties and Responsibilities:**

* Review the Key Financial Reports together with my operations managers
* To hit all financial targets.
* Follow all the high standards for food safety and personal hygiene
* To lead the team on each shift and ensure the company service standards are upheld.
* Explain how various menu items are prepared, describing ingredients and cooking methods.
* Check customers are enjoying their meals and take action to correct any problems.
* Work closely with other team members to ensure excellent service is provided to all customers.
* Take directions and guidance from managers.
* Stock service areas with supplies such as vegetable, beef patty, hot dogs, dry items…
* Training all the staff for the standards and company procedures.
* **June 2013- February 2014**:

**Head Supervisor.** Opening of the largest **Emporio Armani coffee** on the world, **Sowwah Square ABU DHABI, U.A.E** as a

**\*\* Duties and Responsibilities:**

* Check customers are enjoying their meals and take action to correct any problems.
* Work closely with other team members to ensure excellent service is provided to all customers.
* Take directions and guidance from managers.
* Counting all stock on weekly basis and making financial reports to all my managers
* Follow all the high standards for food safety and personal hygiene
* **September 2012-May 2013:**

Restaurant Head supervisor/ (Administrative Assistant)**.**Hotel Africa restaurants. Africa Hotel Tunisia (\* \* \* \* \*) 5 stars

**\*\* Duties and Responsibilities**

* Check customers are enjoying their meals and take action to correct any problems or complaints.
* Serve food and/or beverages to customers; prepare and serve specialty dishes at tables.
* Delegate duties such as typing, copying, and scanning.
* Create schedules.
* Work with the Director to sustain and grow programs and service.
* Manage administrative functions to ensure smooth and efficient operations of the organization.
* **September 2011-July 2012:**

**Restaurant supervisor Le prince, Le Lac Tunisia**

**\*\*\* Duties and Responsibilities**

* Take directions and guidance from managers.
* Stock service areas with supplies such as coffee, food, tableware, and linens
* To hit all financial targets.
* To lead the team on each shift and ensure the company service standards are upheld.
* Explain how various menu items are prepared, describing ingredients and cooking methods.
* Serve food and/or beverages to customers; prepare and serve specialty dishes at tables.
* **Skills:**
* **Welcome customers**
* **Handle complaints and hard situations**
* **Guide and advise clients (costumers)**
* **Ability to work under pressure and to short lead times**
* **Able to work on own initiative**
* **Qualifications:**
* **Leading by example.**
* **Reviewing the KEY FINANCIAL REPORT with operations managers.**
* **Handle the opening/closing checklist.**
* **Cheeking the order list/ Stock management.**
* **Support for all the team.**
* **Helping the team in any problem.**
* **Credentials:**
* **Tunisian and UAE internationals Driving licenses**
* **First aid certificate**
* **Food Safety certificate (Safe food handling certificate)**
* **Management training certificate / Alshaya company.UAE**
* **Languages:**
* **Arabic:** Mother tongue
* **English:** Fluent
* **French:** Fluent / Second language
* **Italian:** Basic
* **Computer Skills:**

**Advanced knowledge of Microsoft, Windows Server (windows 7, windows 8), and Office package (Word, Excel, Access, PowerPoint, FrontPage, and outlook)**

* **Interests:**

**Sport (football), Swimming, Travel and cooking**.