**First Name of Application CV No 1647612**

Whatsapp Mobile: +971504753686



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**OBJECTIVE**

*To succeed in an environment of growth and excellence to meet personal and organizational goals.*

**WORK EXPERIENCE**

**Pharmacy Assistant / Beauty within Specialist**

**Watsons Personal Care Stores (Philippines), Inc.**

**Libis, Quezon City**

**Sept 2012- March 2016**

* *Establish and maintain patient profiles*
* *Prepare insurance claim forms*
* *Stock and take inventory of prescription and over-the-counter medications*
* *Clean pharmacy equipment, help with the maintenance of equipment and supplies*
* *Manage the cash register*
* *taking in and handing out prescriptions*
* *dispensing prescriptions*
* *using computer systems to generate stock lists and labels*
* *ordering items*
* *receiving, loading, unloading deliveries*
* *selling over-the-counter medicines*
* *answering customers questions face to face or by phone*
* *pre-packing, assembling and labelling medicines*
* *referring problems or queries to the pharmacist*

**SKILLS**

* Has the ability of good working relationship with others
* Has a good administrative skills
* Fine sales approach to customers
* Good communication skill
* Computer Literate
* Well-known in Microsoft Office and Open Office

**EDUCATIONAL ATTAINMENT**

**2007-2011** **Rizal Technological University**

Bachelor of Science in Nursing

Mandaluyong City

**2003-2007** **Manggahan High School**

Pasig City

**1997-2003**  **Karangalan Elementary School**

Cainta, Rizal

**PERSONAL INFORMATION**

Date of Birth : January 29, 1991

Age : 25

Civil Status : Single

Gender : Female

Citizenship : Filipino

Religion : Roman Catholic