**First Name of Application CV No 1649244**

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**Summary**

Dynamic and results-oriented delivery professional specializing in business operations and transportation management.
Excels in organized record keeping and client relations.

Material accountability, warehouse and workshop supervision.

**Highlights**

Materials accountability Manufacturing background
Fluent in English Exceptional problem solver
Safety-oriented Multi-tasker
Safety-conscious Defect tracking
Safety Orientation training Inventory control procedures
Nebosh certified Inventory tracking
First Aid Certified Hazardous Materials Endorsement
Results-oriented SAP warehouse management systems
Strong communication skills Safe driver
Natural leader Heavy hauling
Heavy industrial equipment operation
Over-the-road transportation

**Experience**

**Spare Parts and Job Cards Controller 01/2015 to Current**
**Heavy Trucks LLC Dubai Industrial City, Dubai**

Monitoring the movement of spare parts from the store to workshop
Ensuring reservation are made on SAP before spare parts and other materials are given out.
Evaluating operational records and made scheduling adjustments to maximize efficiency.
Unloaded cargo from truck with hand trucks and pallet jacks.
Operated powered lift trucks, floor sweepers, pallet jacks and forklifts safely and with a 0% incident rate.
Inspected product load for accuracy and safely transported it around the warehouse.
Overseeing scheduling for day-to-day activities of 22 warehouse employees.
Creating purchase requisition (PR) from SAP system to meet up with demands
Ensuring all job cards are close when jobs are completed.

**Senior mechanic/ Team Leader Trailer Assembling 03/2014 to 12/2014**
**Tarwada Cargo Transport By Heavy Trucks LLC Dubai Industrial City, Dubai, United Arab Emirates**
Created and refined complex mechanical components including sourcing, volume models, and key performance parameters.
Leading a team of 14 technicians in assembling and installation of BPW, SAF, ABS and EBS axles in newly fabricated
tipper trailers-
Communicated with outside vendors for component selection, manufacturing, and assembly.
Continually improved methods and procedures for processes, measurement, documenting and work flow techniques.

**Senior Transport Supervisor 01/2010 to 03/2011**
**Honeywell Flour Mills (Nig) PLC Tin-can Island Port, Apapa, Lagos, Nigeria**

Inspected product load for accuracy and safely transportation
Forecasted manpower requirements based on daily workload and company targets

oversaw the activities of 82 transport employees including trucks drivers.
Monitored department performance data to identify and avoid potential risks.
Installed protective bracing, padding and strapping to prevent shifting and damage to items during transport.
Evaluated operational records and made scheduling adjustments to maximize efficiency.
Ensured all drivers strictly obey all traffic rules and regulations.
Reporting all activities relating to transport section to the Director of logistics and supply.

**Special Bulk Truck Driver 06/2009 to 01/2010**
**Honeywell Flour Mills PLC Tin-can Island Port, Apapa, Lagos, Nigeria**
Maintained records required for compliance with state and federal regulations.
Interacted with customers and vendors in a friendly and timely manner.
Transported freight from origin to destination in a safe and timely manner.
Checked load accuracy and stability before each trip.
Delivered customer orders to homes and places of business within established time frames.
Operated tractor-trailer combinations, including doubles and triples.
Notified supervisor of any customer or delivery problems.
Submitted a daily mileage log with trip sheet, fuel, maintenance and delivery documentation.
Fulfilled back haul orders and spotting trailers in the yard.
Operated a tractor-trailer combination in urban, suburban and rural environments and in all types of weather conditions.
Connected air hoses and electrical lines, installed and removed tire chains and manually cranked dolly wheels.
Conducted emergency roadside repairs, including changing tires, replacing light bulbs and installing fuses and tire
chains.
Recorded expenses and maintained receipts.
Submitted reports on the condition of the truck at the end of each trip.

**Education**

**Certificate In Microsoft Office**: **MS Office 2014**
Krama Institute of Language and Computer Center Al Karama, Dubai, United Arab Emirates

**NEBOSH IGC (Transport Hazards Control)**: **Occupational Health and Safety 2014**
Safety World ME Consult Al Karama, Dubai, United Arab Emirates
GPA: National Diploma In Economics Olabisi Onabanjo University Ago Iwoye Ogun State, Nigeria

**National Diploma**: **Economics 2011**
Olabisi Onabanjo University Ago Iwoye , Ogun State , Nigeria

**Higher National Diploma**: **Public Administration 2002**
Federal polytechnics Auchi, Edo State, Nigeria

**National Diploma (ND)**: **Public Administration and Finance 1999**
Federal Polytechnics Auchi , Edo State, Nigeria

**Languages**

English
Afenmai

**Personal Information**

Nationality Nigeria
Gender Male

**Additional Information**

MEMBER
National Union of Petroleum and Natural Gas Workers
(NUPENG)

Lagos, Nigeria.

MEMBER
National Union of Road Transport Workers
(NURTW)

Lagos, Nigeria.

**Skills**

Personal Development:
Studied materials based on Stephen Covey's 7 habits highly effective people.
Taught time management, teamwork, goal setting interpersonal skills,
and problem solving methods.
Public Speaking:
Learned how to organize and deliver speeches effectively, wrote and delivered different types of speeches.
Office Computing:
Learned proper keyboard skills of 34wpm.

Created business related document in MS word and excel, created presentation in PowerPoint, hand on experience with
internet and E-mail.