|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First Name of Application CV No 1649910**  Whatsapp Mobile: +971504753686  New_logo.gif  To get contact details of this candidate Purchase our CV Database Access on this link.   * <http://www.gulfjobseeker.com/employer/services/buycvdatabase.php> | | | | | |  |
|  | | | | | |
| **Seeking to advance my career within an innovative firm where my experience, abilities and performance can be better utilized, to supplement my skills, this will enable me to contribute to effective organizational performance and my growth thereby. I can contribute in a team environment to achieve the overall goal of the organization. A dynamic professional experience in Logistics, Warehousing and Management.**  **SKILLS AND ABILITIES** | | | | | |  |
| **Personal Details** **D.O.B.: 27/02/1991 Sex: Male  Marital Status: single** **-------------------------------**  **-------------------------------**  **Languages Known** **English** (**Read, Write, & Speak)  Hindi (Read, Write, & Speak)**  **Nepali (Read, Write, & Speak). -------------------------------**  **MS Office Skills Word, Excel, PowerPoint, Internet Explorer, and MS Windows.**  **CSS WMS & ORACLE -------------------------------** |
|  | | | | | |
| * **Positive Mental Attitude** * **Public Relation** | | | | * **Excellent Communications Skills** * **Optimistic and having a positive approach** * **Capability to face new challenges and solutions** | |
| * **Inter-personal Skills** * **Practical minded - always willing to learn and accept suggestion and criticism** * **Hard working, Patient, Confident** * **Honest and sincere nature, having high sense of responsibility.** * **Fast leaner, able to work well under pressure** | | | |  | |
| **CORE COMPETENCIES** | | | | | |
| * **Stock, transportation & customer services entailing process optimization and location planning.** * **Inventory Control /Receiving/put away/picking/packing and dispatch.** * **Well knowledge of warehouse management system, WMS (Manhattan, Exceed).( ORACLE & Central Sales System knowledge)** * **Good RFID knowledge For all WMS processes (Manhattan and Exceed)** * **Inventory management, inventory adjustment, cycle count operational process**. * **Supervising day-to-day warehouse activities, including coordinating with the shipping and dispatch department.** * **Co-coordinating day- to-day warehouse activities with warehouse Manager and the shipping dispatch team.** * **Preparing the documents for shipping and customs.** * **Helping the supervisor for directing, leading and motivating workforce; imparting continuous on job training for accomplishing greater operational effectiveness/ efficiency.** * **Working on succession planning of the workforce, rendering technical guidance to the staff, assisting in shift management activities, providing feedback.** * **Resolving interpersonal issues & working towards a harmonious work environment**. | | | | | |
|  | | | | | |  |
| **Career Snap Shot** | | | | | | |
| **April 2012 to January 2015** | | **Storekeeper, Alshaya group, Dubai, U.A.E.** | | | | |
| **Feb 2015 to till now** | | **Storekeeper at Etisalat telecom** | | | |  |
| **Current Professional Role** | | | | |  | |
|  | | | | | | |
| **Store keeper at Etisalat central warehouse**  **Store keeper at Etisalat al Aweer UAE, From feb -2015 to till up to date.** | | | | | | |
|  | | | | | | |
| * **ϖ Receiving goods into store and Issuing goods out of the store ϖ Transferring goods between sub-stores and Regions ϖ Maintaining accurate store records ϖ Maintaining the safety and security of stores items & premises ϖ Maintaining recovered Fixed Assets ϖ Receiving & distributing Telephone Directories ϖ Receiving & distributing of standard & computer stationeries ϖ Allocation of Goods for Projects ϖ Daily replenishment of Commercial Stores materials ϖ Storing of STBs for E Vision ϖ Delivery of Consignments to e-marine ϖ Controlling of vehicles spares ϖ Managing Head Office controlled items including CATV Project & Office Furniture ϖ Preparation of Stores Report on Discrepancy ϖ Preparation of Insurance Claim Settlement ϖ Coordination of Under Warranty Repair Orders ϖ Delivery to Suppliers of Out-of-Warranty Repair Order ϖ Return to Suppliers ϖ Storing & disposal of Archives ϖ Monthly & Year-end Stock Counts ϖ Managing Obsolete Stock ϖ Identification of Slow Moving items ϖ Sale of Obsolete Stock & Scrap ϖ Control of Pre-paid Cards , Control of GSM Cards ϖ Working with Oracle E-Business suite..** | | | | | | |
| **Qualification &Skills** | | |  | |  | |
| **Educational Qualifications** | | | | | | |
| **2007** | **SLC passed from Shree Shivapuri higher secondary school, Kathmandu, Nepal.** | | | | | |
|  |  | | | | | |
| **2009 Intermediate (10+2) passed from Golden gate international collage, Kathmandu, Nepal.** | | | | | | |
| **Interests & Hobbies** | | | | | | |
| **Traveling, Sports, listening to music, watching news, reading book, help the needy people, cooking and photography.** | | | | | | |
|  | | |  | | | |
|  | | |  | | | |
|  | | |  | | | |
|  | | |  | | | |
|  | | |  | | | |
|  | | | | | | |  |
|  | | | | | | |  |