**CURRICULUM VITAE**

**First Name of Application CV No 1649916**

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**Objective:**

To be a part of a reputed organization where I can apply the skills and the knowledge that I have acquired during my education and past experience, in a productive and resourceful manner and to organizational and personal growth.

**Mahindra Logistic limited (10th July 2015 to present)**

* Currently working at the Control Tower Operations(CTO) in Mahindra Logistics Limited (MLL) as an Operation Associate

**Project Title: Network Pin codes**

Project Brief: Pin codes of different districts of India are mapped according to their proximity with reference to the taluks. An ERP is being used and the 4 letter unique will be used as an input to the Shipx software for the transportation process.

**Project Title: HUB N SPOKE**

* Tracking the status of Line haul vehicles using GPS software (Loginext Solution).
* Addressing any concerns of the passengers or drivers.
* Informing all stakeholders on various activities like:
* In transit delays(with reasons)
* Departure status
* Expected time of arrival at destination
* Delivery status
* Monitoring the Line haul report.
* Maintaining the dispatch report and the stock report.
* Update and monitor Lorry Receipt/docket entries on (TMS) Transportation Management System.
* Update the dispatch date of the shipments and work on the manifestation process on TMS.
* Generate the Trip sheet and close the manifest as the shipments reach the destination hubs.
* Verifies and corrects errors in data to ensure accuracy of completed work.
* Generating daily tms reports and vehicle reports(Loginext Solution) in excel
* Client co-ordinations.
* Following up with stations (hub) and offices for documentation.
* Coordination with warehouse (Bhiwandi, Pune and Nagpur) for receiving and dispatch of shipments.
* Co-ordination with plant staff and vendors and resolving their queries related to the shipments.
* Client Name: CUMMINS (IPDC AND DBU) and HYVA INDIA LTD.
* Matching the transit time using vlookup and calculating the estimated transit time.
* Following up with origin and destination hubs for the status of the shipments.
* Preparing the monthly performance report using pivot table.
* Warehouse Management System:
* Oversee the day to day warehouse activities.
* Inspect and ensure that every inbound and outbound shipments received meets the set requirements.
* Ensure effective planning, coordination and execution of warehouse operations.
* Produce performance reports on weekly and monthly basis.
* Respond to and dealing with customer communication by email and telephone.
* Maintain a clear status of the damaged stock and short stock.
* Manage and ensure Quality assurance and Quality Control process for all inbound and outbound inventory movement.

 **Project Title: LOCAL DISTRIBUTION (AMAZON)**

* Deploying vehicles at Pan India Level as per the customer request at Pan India Level.
* Co-ordinating with BA’s for vehicles requirement & negotiating the commercial part.
* Deploying almost 1200 vehicles ie.Tata ace / EECO / Tata 407 at more than 50 cities & 95 locations.
* Coordinating with local supervisor for timely deployment of vehicles.
* Preparing daily indent v/s placement report to identify gap of deployment.
* Preparing the monthly performance report and submitted the same to customer.
* Revenue projection report submitted to project head on monthly basis.
* Follow- up with local co-ordinator for timely submission of bill to customer.
* Ensure effective planning, coordination and execution of operations.

**Giriraj builder’s pvt limited (Dec 2014 to June 2015)**

* Worked at Giriraj builder’s pvt limited as a Management trainee
* Deploying vehicles at local level as per the customer request.
* Oversee all operations, both on site and in the office, manage staff, coordinate production and monitor all site systems.
* Checking that the quarry's production levels are maintained safely to schedule
* Managing the quarry's production system in accordance with the raw materials required by the vendor.
* Maintaining up-to-date records and dealing with paperwork.
* Developing inspection systems and checklists.
* Closely monitoring all areas of the quarry to ensure that extraction and processing work is carried out to the highest standard
* liaising with staff on site and dealing with any technical or staffing challenges that arise
* Examing the materials produced to ensure that a high quality of product is maintained
* Providing active leadership and management of safety processes and culture to minimise risk in all operations activities.

**Pulsar Electronics Pvt Ltd (15th June 2012 to 30th April 2013)**

* Worked in Pulsar Electronics Pvt Ltd as a Trainee engineer.

 Responsibilities:

* + Supervising the PCB unit
	+ PCB making
	+ Updating the daily stock report
	+ Checking the final product after the installation of the components
	+ Prepare Customized reports for analysing and incorporating improvements in processes.
	+ Develop rate databases for the product to be shipped
	+ Co-ordinated with the transporter for shipping the shipments
	+ Managed and maintained the transportation analysis and decision support systems.

**Educational Project completed during MBA:**

* From 4th May, 2014 to 20th June, 2014 underwent a summer internship at Absotherm Facility Management Pvt Ltd as a management trainee and operational auditor for various sites.
* Project Title: Quantification of checklist and a study of impact of technology on facility management
* Project Brief: As per the need in different facilities a quantified checklist was developed using MS office and according to the checklist, auditing was done in every site.

**Academic Project**

* **College :** St. Francis Institute of Technology, Mumbai
* **Project Title :** Sound level indicator (mini project)

 Light Sensitive Alarm (mini project**)**

 Image encryption using chaotic maps (final year project)

**ACADEMIC QUALIFICATION**

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| --- | --- | --- | --- |
| **Course** | **Year** | **Institute** | **%** |
| **MMS(OPERATIONS)** | 2013-2015 | St. Francis Institute of Management and Research, Mumbai | 71% |
| **B.E.(Electronics and Telecommunications)** | 2008-2012 | St. Francis Institute of Technology, Mumbai | 55.35% |
| **Higher School Certificate (Maharashtra State board)** | 2008 | Patkar and Varde College, Mumbai | 64.33% |
| **Secondary School Certificate (Maharashtra State board)** | 2006 | Don Bosco High School, Mumbai | 82.00% |

**CERTIFICATION**: Industrial Automation, AutoCAD 2d and 3DS max, Advance Excel

**IT PROFIENCY:** MS Office, AutoCAD, TMS (Transportation Management System), Excel, ERP.

**PERSONAL SKILLS:**

* + - * Adaptable, Confident and Optimistic.
			* Time Management
			* Flexibility, Responsibility and Accountability

**PERSONAL INFORMATION**

* + Date of Birth : 21st July, 1990
	+ Nationality : Indian
	+ Languages : English, Hindi & Marathi
	+ Marital Status : Single