**Curriculum Vitae**

**First Name of Application CV No 1660008**

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Application for~ Housekeeping supervisor

**Career Objective**

**To obtain challenging in a dynamic organization where I can get an opportunity and acquire experience thus contributing towards the prosperity of any organization.**

**Worked Experience**

* **presently working in The Address Downtown Dubai in housekeeping department as a senior room attendant/self checker from 15 janaury 2014 till now.**
* **Worked as housekeeping room attendant in The Address Downtown Dubai since 12 august 2012 to 14 janaury 2014.**
* **worked as a housekeeping room attendant Hilton jumeirah from 5th December 2010 to 13th may 2012.**

**Skills:-**

* **Perform all necessary tasks to clean & setup the room according to the standard of performance manual of the Luxury 5\* hotel**
* **Greet the guest and give service in a professional, discreet & personalized way**
* **Consistently monitor quality of cleaning room being served**
* **Practice good customer relations and attend to customer complaints/ queries satisfactorily.**
* **Responsible for maintaining hygiene and cleanliness standards in the service areas.**
* **Responsible for maintaining appropriate inventory and proper condition of equipment and operating supplies.**
* **Report maintenance issue inside room or public area and Follow up with engineering done or not.**
* **Inspect the room while not present of supervisor.**
* **Help supervisor to make task sheet for team and print the vip arrival room, in house vip, special attention room list and share with team in briefing.**
* **Arrange cleaning equipment for team.**
* **Give training to new team members and also give information about hotel standard and rule .**

**Training:-**

* **Rooms attendant Training from kantipur Hotel Training Center, Kathmandu, Nepal.**
* **Housekeeping Supervisor training done from the address downtown dubai.**

**Activities:-**

* **Enthusiastic, courteous and helpful to colleagues & customers.**
* **Good understanding of the hotel business**
* **Adaptability & Integrity**
* **Responsible with the willingness to take ownership**
* **Eager to learn and progress**
* **Team player**

**Education:**-

* **School Leaving Certificate(S.L.C.) passed from Satyawati Secondary High School Tanahun Nepal**

**Language:-**

* **English, Hindi and Nepali**

**Personal Details:-**

**Date of birth ~ 15-Dec-1990**

**Nationality ~ Nepali**

**Religion ~ Hindu**

**Marital status ~ married**

**Gender ~ male**