##### 

##### C:\Khalid\101548.JPG

##### 

##### 

**KHALID**

[**Khalid.277469@2freemail.com**](mailto:Khalid.277469@2freemail.com)

***OBJECTIVES***



Maximum use of abilities and effective performance of responsibilities that leads towards optimal achievement

***EDUCATIONAL BACKGROUND***



* **MBA** (Finance) **2013**
* **Hamdard University**
* Karachi, Pakistan
* **BBA(Hons) 2008**
* **Indus University**
* Karachi, Pakistan
* 2.97 CGPA

***EXPERIENCE***



* **Shaheed Benazir Bhutto University**
* Nawabshah Pakistan
* Designation: Accountant
* Tenure: Feb 2015 Till date

**AMRDO Micro Finance**

* Nawabshah Pakistan
* Designation: Accountant
* Tenure: Jan 2014- Aug 2014

**GemNet (Pvt.) Limited**

* Karachi- Pakistan
* Designation: Finance executive
* Tenure: Jan 2013- Dec 2013

**HM Indus Accountants and consultants**

* Karachi- Pakistan
* Designation: Accounts Trainee
* Tenure: Jul 2012- Dec 2012

**Z.Lakhani& Co. Chartered Accountants**

* Karachi- Pakistan
* Designation: Accounts Trainee
* Tenure: Jan 2012- Jun 2012.

***COMPUTER SKILLS***



* Six Month Course Of C.I.T
* MS Office (MS Word, MS Excel, MS Power Point)
* MS Outlook
* Internet Application
* Accounting software Quick Books- Accountant Edition.

***PERSONAL PROFILES***



* Good at Presentation, Documentation and Communication
* Able to work under pressure and meet deadlines.
* Familiar how to work with a team.
* Strong Analytical Skills/Speaking English.

***EXTRA CURRICULAR ACTIVITIES***



* Surfing Internet, Reading Islamic books, Research books & magazines, Playing Cricket & Hockey.

***REFRENCE***



* Will be provided on request if required.