**COVER LETTER**

Respected Sir / Madam,

Sub: Application for placement in your esteemed organization.

A propose to the above I take pleasure in sending my resume for your active consideration.

I am young and energetic with a quest to serve in your organization which offers the bright opportunities to the right person.

Looking for an opportunity to prove my mettle and be part of your team in a successful organization with high standards and perform to excel.

I will be grateful to have your response to meet and discuss further.

**RESUME**

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| **Professional Objective** |

To obtain a career that would fulfill my knowledge and interest to work in a challenging atmosphere, which should give a constant growth to me and the organization.

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| **Professional Record** |

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| **Course** | **Name of the Institute** | **Name of the University / Board** | **% of Marks** | **Academic Year** |
| **Diploma** | Noorul Islam Polytechnic College | Tamilnadu State Board | 87% | 2007-2010 |
| **Matriculation** | St. MaryGoretty Higher Secondary school | Tamilnadu State Board | 65% | 2004-2005 |

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| **Professional Strength** |

* Possess 6 months experience as a Trainer in **HCL career development** team and my ctc is 6.5/month as like a part time.
* After that I joined in (AFS)**NCR Corporation** as a **customer service engineer** and their ctc is 11,000 duration is 2015.
* Ability to explain technical concepts and communicate with system administrators and users at all level. Possess good management and organizational skills.
* Network development and Server/System support. Have sound knowledge in LAN technology. Specialized in VLAN changes and Network monitoring, Windows Server and desktop Management. Providing support of IT Hardware and Infrastructures.
* Ability to diagnose and fix the user related problems in Laptops, PC – Desktop, Printers, Scanners and updating antivirus software packages and Server related troubleshooting.
* Configure LAN, Wireless Routers, Access points and Network switches.
* Course completed in Cisco (CCNA).
* Ability to take any role in the team and solve complex problems in a multi-platform environment.

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| **Technical skills** |

**Operating Systems :** Windows Family

**Database :** MySQL (Oracle)

**Business Application :** Microsoft Office

**Interested In :** Hardware and Networking

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| **Technical Courses& Training Undergone** |

* **CCNA** in *Network systemz , Trivandrum, Kerala* where I have learned and gained practical experience in **(Cisco certified network administration)** sessions from *Aug, 2014 to sep,2014.*
* **Hardware and Networking** in *Hi-Tech solution, Nagercoil* where I have learned and gained practical experience in **Hardware and Networking** skill sessions from *Nov, 2008 to Mar, 2009.*
* One Week Workshop on **“Fundamentals of IT Enabled Services**” at HCL Career Development Center .Tvm, Kerala

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| **CO-CURRICULAR ACHIEVEMENTS** |

* Active Participant in **National Level Technical Symposiums and Events** organized by various Universities & Colleges.

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| **Personal Profile** |

Date of Birth : 2thMay, 1988

Gender : Male

Marital Status : Single

Nationality : Indian

Languages Known : Tamil, English& Malayalam

**First Name of Application CV No:** **1666386**

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