**Date of Birth:** 13-07-1981

**Marital status:** Married

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| **Professional Profile**   * Experience in working MPM Properties (Subsidiary of ADIB) as a Web/Graphic Designer. * Over 6 years of quality experience of freelance web designing. * Having a valid UAE Driver’s license. * Pleasant with positive attitude. * Independent as well as a good team player. * Can work under pressure. * Good personal skills and can interact with all levels of professionals |

**Career History**

**November 2014-September 2015 Web/Graphic Designer**

**MPM properties (Subsidiary of ADIB)**

**Responsibilities:**

* Web/online design including but not limited to:  Website graphics for the Company website properties, various banner advertisements for third-party sites, marketing and sales email design and images, icons, branding, etc.
* Creating mock ups & perform UX/UI checks on web design projects
* Working with external vendors to ensure file format and production guidelines are met, and any issues are resolved
* Working with internal partners for quarterly releases such as real estate reports, market analysis, Marketing, assigned PowerPoint projects, etc.
* Maintaining an organized file systems for creative assets
* Researching the latest design trends and styles to implement in client’s e-communications
* Performing other tasks as assigned to support organizational performance

**August 2014-November 2014 Assistant teacher (KG2)**

**Al Basma British School, UAE**

**Responsibilities:**

* + Curriculum Development for grade – promoting learning through innovative techniques.
  + Supervising activity planning to make sure that children’s needs are met.
  + Making sure that educational equipment is in good condition and suitable for students.

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| **September 2011 – Jan 2014 Class Teacher (Grade 3)**  **Dar-e-Arqam School, Pakistan.**  **Responsibilities:**   * + Curriculum Development for grade – promoting learning through innovative techniques.   + Supervising activity planning to make sure that children’s needs are met.   + Working closely with parents and giving them a high standard of customer service, including regular parents’ evenings.   + Making sure that educational equipment is in good condition and suitable for students.   **March 2010- August 2011 –Freelance Web Designer**  **Projects undertaken:**   1. Title : **http**   Role Played : Design and Development.  Environment : HTML, PHP, MySQL, JavaScript   1. Title : **http**   Role Played : Design & Development  Environment : HTML, PHP, MySQL, JavaScript   1. Title : **http**   Role Played : Design & development (under construction)  Environment : HTML, PHP, MySQL, JavaScript  **4**. Title : **http**  Role played : Update and modifcation  Environment : HTML,PHP,MySQL, javaScript  **5**. Title : [**http**](http://www.scadagroups.com)  Role played : Update and modification  Environment : HTML,PHP,MySQL,Javascript  **Jan 2008 – Mar 2010 Archive Officer  SCADA group of companies, UAE.**  **Responsibilities:**   * + Worked as an archive officer, responsible for entering and backing up important data. |
| **Feb 2007 – Jan 2008 Marketing/Client services executive,  Baber International Travel agency,  Pakistan**  **Responsibilities:**   * + **Marketing Communications –** developed marketing collateral (outdoor & print ads, brochures, e-mails, flyers.)   + **Client Management** – devising travel solutions to clients that best fits their travel needs and budget.   + **Management Reporting –** report marketing campaign performance to senior management. |
| **Mar 2006 – Oct 2006 Web Developer Softech Integrated Solutions U.A.E.**  **Responsibilities:** |
| * Worked as a web developer responsible for designing, maintenance and update of company’s website. |

**EDUCATION**

**Virtual University of Pakistan, Lahore, Pakistan*.* On going**

Bachelors of Science, Computer Sciences major.

**AIMS Training Center Jan 2016 – Feb 2016**

**AutoCAD 2015 Certified Professional Exam**

**Techno-Tracks institute of management and IT, Abbotabad, Pakistan Jan 2012 – Jul 2012**

Diploma of Graphics, animation and web designing

**Global Academy of Commerce and Accountancy Nov 2008 – Feb 2009**

AutoCad course (2D & 3D)

**Galaxy computer Education, Abu Dhabi, UAE Apr 2005 – Jun 2005**

Diploma in Web designing

**Federal Government College,Abbottabad,Pakistan. Sep 2002 – Jun 2004**

Higher Secondary School Certificate, HSSC in General Sciences.

**Shiekh Khalifah Bin Zayed Arab Pakistani School, UAE Sep 2000 – Jun 2002**

Secondary School, SSC in Science.

**LANGUAGES KNOWN**

* **English**-Excellent in verbal, vocal and written communication.
* **Urdu**-Excellent written and verbal knowledge.

**COMPUTER SKILLS**

* **Operating System :** WIN 95/98/Windows XP/Windows 8
* **Graphical Packages :** AutoCAD 2D & 3D , Adobe Photoshop 7.0, Adobe Illustrator, Adobe InDesign, Share Point, Macromedia Dream weaver, Corel draw, Swish, Flash.
* **MS Office :** MS-Word, MS- Excel, MS-Power Point and Ms-Access

**First Name of Application CV No:** **1667874**

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