CURRICULUM VITAE

Date of Birth : 13th February, 1988

Languages Known : English, Hindi & Marathi

Marital Status : Single

Nationality : Indian

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| ***Educational Qualification*** |

Bachelor of Commerce, March 2011

University of Mumbai.

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| ***Objective*** |

To build up my career in a progressive organization that will provide me a good opportunity to make my career.

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| ***Work Experience*** |

I worked as a **C.S.A** (Customer Service Assistant) with **Jet Airways India Pvt Ltd**.

from **July 2012** to **March 2015**, at Chhatrapati Shivaji International Airport, Mumbai.

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| ***Responsibilities*** |

* Welcome passengers & handling help desk counters.
* Provide all necessary information to passengers & make their journey

 easier & comfortable.

* Carrying out check-in, boarding & disembarkation procedures.
* Re-routing or re-booking passengers whose flights have been cancelled ordelayed.
* Assisting disabled passengers or those travelling with young children.

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| ***Skills /Abilities*** |

* Strong Verbal and Personal Communication Skills.
* Problem Analysis and Problem Solving.
* Organizational Skills and Customer Service Orientation.
* Adaptability and Ability to Work under Pressure.

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| ***Computer skills*** |

* Microsoft Office Word, Excel & Internet.

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| ***Hobbies & Interests*** |

* Playing football & Listening to music.
* Interact with new people.
* Visit new places.

**First Name of Application CV No:** 1670502

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