**OBJECTIVES**

* Looking for a job in a dynamic organization where I can add value and demonstrate my capabilities by achieving challenging targets in a result-oriented environment.
* To be fast focused and flexible towards achieving goals
* To become an asset for the company and add value to the concern.
* To apply for a job that will enhance my skills and experiences, contribute growth and production to the Company.

**WORK EXPERIENCE**

**MADINAT CHICAGO USED CARS L.L.C: -**

**Title: - Operation Executive 1.5years**

* Collect Auction Car Payments
* Containers Loading Updates
* Container Monitoring & Tracking
* Corresponding with USA
* Prepare Import documents
* Dealing with shipping Line
* Coordinate with Clearing Agents
* Resolving Clearing & shipping Issues
* Counter dealing

**CIRCUIT CITY (PAKISTAN) 1.5 years**

**Title: Asst. Accountant.**

* Parties Account Maintain
* Parties Cheque
* Daily Progress In Production
* Parties Payments / ledger
* Receiving Payments

**AL-SAFA PACKAGES (PAKISTAN)**

**Title: Accountant 2years**

* Ledgers, Purchase, Sales
* Billing, Invoices
* Documentation
* Record parties details.

**VIP WEARS (PVT) LTD (PAKISTAN)**

**Title: Asst. P.M 3years**

* Prepare Weekly wages
* Distribution of cash on weekly basis
* Supervise Production & Reporting

**EDUCATION**

* Intermediate (Commerce) year 2005
* Matriculation (Science) year 2003

**COMPUTER SKILLS**

Operating Windows (98, 2000 NT, XP), MS-Office, E-mailing,

Internet surfing.

**PERSONAL DATA**

Date of Birth : 16th January 1986

Place of Birth : Karachi

Civil Status : Single

Religion : Islam

 Languages : English, Urdu (Read, write and speak)

**First Name of Application CV No:** 1671156

Whatsapp Mobile: +971504753686

