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| --- |
| **Personnel Details:**Nationality: Pakistani.Date of Birth: 31th Dec,1987Material Status: Single.Religion: Muslim. |

**OBJECTIVES:**

My objective is to achieve excellence in a dynamic organization. I enjoy working as part of an efficient team in a friendly environment. I am capable of working on my own initiative and possess excellent organization abilities. I possess excellent communication skill and I am able to work under pressure to meet deadline. I always work hard to achieve my goals.

**PERSONAL PROFILE:**

Ambitious and energetic composed under pressure and get along very well with people at all levels. Possess excellent correspondence & communication skills. Very organized with professional approaches.

**ACADAMIC AND PROFESSIONAL QUALIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EDUCATION LEVEL** | **INSTITUTION** | **CGPA** | **SESSION** | **BOARD/UNIVERSITY** |
| MSCSMajor in: (Computer Science) | GANDHARA UNIVERSITY PESHAWAR. | 3.2/4 CGPA | 2011-2013 | UNIVERSITY OF PESHAWAR |
| BCS (Hons)Major in: (Computer science) |  AGRICULTURAL UNIVERSITY PESHAWAR | 2.74/4 CGPA | 2007-2011 | UNIVERSITY OF PESHAWAR |
| HSSC | GOVERNMENT COLLEGE CHARSADDA. | 61% | 2004-2006 | BISE PESHAWAR |
| SSC | ALKARIM PUBLIC HIGH SCHOOL CHARSADDA | 70% | 2002-2003 | BISE PESHAWAR |

**WORK EXPERIENCE:**

Two years working Experience in Computer Operator,& Three Months in Visa Services Center in 2nd timing.

* Worked in IT OBLAST®Software House Peshawar/Pakistan, as a Computer Operator.
* Worked in Etimad Visa Services Center Peshawar/Pakistan, as a Bio Matric Officer.
* Worked in Warid Telecom Franchise Peshawar/Pakistan, as a Computer Operator.
* Worked in a Mobile Shope as a Mobile seller Charsadda/Pakistan.

**COMPUTER SKILLS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Trouble Shooting** | **Networking** | **Operating System** | **Office Automation** |
| Computer RelatedPrinted RelatedNetwork RelatedPower Related | Peer to PeerWireless LANLAN | Windows 7Windows 8.1Android | MS WordMS ExcelMs Power Point |

**VOLUNTARY EXPERIENCE:**

* Head of Blood Donor Society (2007-2010)
* Head of Social Events (2007-2010)
* Sports Events Organizer (2007-2010)

**Responsibilities**

* General administrative duties in the office.
* Organizing and participating in fundraising activities.
* Attending volunteer recruitment evenings
* Arranging Events & Attending Committee Meeting.

**PERSIONAL STRENGTHS:**

* Able to work as part of a team or individually.
* Flexible and willing to travel.
* Excellent organizational skills
* Problem solving

**HOBBIES:**

* Reading books related to Modern Technology, Writing and Getting and transferring Knowledge in more fields.
* Net Surfing.

**LANGUAGES:**

* English, Urdu, Pashto.

**First Name of Application CV No:** **1671930**

Whatsapp Mobile: +971504753686

