**SMITHA**

Visa type : Husband’s visa

E-mail: smitha.278904@2freemail.com

**Objective**

 Be part of right atmosphere that recognizes self motivated performing individuals.

**Personal Strength**

Self confidence, Helping mentality, Hard worker, Pleasant mind.

**Professional Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Designation** | **Firm** | **Period** | **Duration** |
| Instructor of Electronics | Jyothis ITC, Adimaly | September 1999-April 2003 | **4** years and **7** months |
| Part- Time Lab Assistant | ET&T Computer Institute, Adimaly | July 2002-November 2002 | **4** months |
| Data Entry Operator | Co-Operative Agriculture & Rural Development Bank,Adimaly | September 2003-May 2004 | **8** months |
| Data Entry Operator | Reliance call center (Team 2), Kochi | September 2004-October 2004 | **1** month |
| HR Assistant | NeST Group of Companies, Kakkanadu, Kochi | November 2004 to August 2005 | **9** months |
| Tradesman (Guest) of Electronics | Govt.Polytechnic,Kothamangalam | June 2010-February 2011 | **8** months |
| Instructor of Electronics | Mar Mathew's Boys Town Pvt. ITI,Kozhippilli, Kothamangalam | From March 2011 – March 2016 | **5** years and **1** months |

**Academic Qualification**

|  |  |  |  |
| --- | --- | --- | --- |
| Course | University/ Board | College/ School | Grade |
| Diploma inElectronics. | Technical Education Board | Govt. PolytechnicNattakom | First class |
| T. H. S. L. C | Technical Education Board | T. H. S. Adimaly. | First class |

**Other Qualification**

Have completed one year Computer Course ADCST (Advanced Diploma in Computer Software Technology) from ET&T Computer Institute Adimaly.

Have completed three months courses of **Beautician and hair dressing & Jewellery making** under the training scheme of Human Resourse development,Govt.of India with A+ grade.

**Personal Details**

Date of Birth : 26/05/1980

Sex : Female

Marital Status : Married

Nationality : Indian

**Languages Known**

|  |  |  |  |
| --- | --- | --- | --- |
| Language | To Read | To Write | To Speak |
| English | **√** | **√** | **√** |
| Hindi | **√** | **√** | **√** |
| Malayalam | **√** | **√** | **√** |
| Tamil |  |  | **√** |

Hobbies : fabric painting, glass painting, ornaments making.

Sharjah,

15-04-2016.