**First Name of Application CV No 1680078**

Whatsapp Mobile: +971504753686



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**Personal Data:**

**Nationality: Syrian**

**Gender: Male**

**Marital Status*:* Single**

**Age: 20**

**Education:**

**High School Certificate - Hatim al-Tai School – Umm Al Quwain ,UAE .**

**Career Objective:**

**Ambitious male excellent in office job willing to work in a dynamic challenging and growth oriented company that allows me to utilize my knowledge and experience to contribute to the growth of the organization.**

**Work Experience:**

* **Sales Executive in Artflex Trading F.Z.C (U.A.E – Ajman) November - Present**

**Responsibilities:**

* **Redeem all the papers relating to the company in all government and private institutions.**
* **Marketing your company's products through all types of media (social networking sites etc...).**
* **Doing all the office functions related to the company (contracts - licenses, etc.).**

**Specialized Skills:**

**\*Computer skills:**

* Excellent skills in application software MS Office, Excel, Power point and Ms Windows.

**\*Personal skills:**

* Self-motivated and well organized.
* Eager to learn to improve my skills
* Time management.
* Ability to work individually and as a group member.
* High sense of commitment, hard work and responsibility.

**Interests and activities:**

* Swimming.
* Surfing the Internet.
* weight lifting.
* Reading.
* Walking.

**Languages:**

* ***Arabic:*** Native speaker
* ***English:*** Speaking – Good rate.

**Other:**

* UAE Drive license.

**Reference:**

*Available upon request.*