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| **Taurai****Design Architect** |  |

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| Email | Taurai.282225@2freemail.com  |
| Date of Birth  | 09 August 1987 |
| Gender | Male |
| Nationality | Zimbabwean |

**Summary**

Energetic Architect with more than 5 years of experience in implementing an innovative approach to diverse aspects of architectural planning and coordination.Resultsorientedwithastrongpassionandappreciation fordesignanddetail. Recognizedfororganization, collaboration, andabilitytoworkinafast-paced environment. Proventrackrecordofachievement inmanagingcomplexarchitectural andconstruction projects from projects from inception to completion, including planning and client/contractor interactions.

**WorkExperience**

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| **Junior Architect** |  |
| Apex Design Architect | May 2014-present |
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Coordinated Design with various disciplines in the design team in the delivery of numerous major projects by undertaking a range of architectural duties including preparation of surveys, plans, specification and drawings. Initiated model management and BIM Building Information Modelling) planning, collaboration and coordination on various projects using REVIT.

Responsibilities included:

* Executedconceptdesigns,schematic designs and design development,detaildesigns,tenderdocuments, speciﬁcations andsite followuptorequiredstandards, appliedtheabilitytomixdesignwithﬂair,andprojectmanage with precision.
* Maximisedtheuseofcomputeraideddesign anddrafting(CAD) and Mechanical Engineering and Plumbing (MEP) utilising AUTOCAD, REVIT and ARCHICADforarchitecturalprojectsslashing time spenton a projectand streamliningproject delivery across building system design, fabrication, and installation.
* Created initial REVIT Project setup with workflow documents and administered Content creation( parametric, formula, nested and type catalogues.)
* Prepared presentation images utilising Photoshop, Sketch Up and In Design
* Examined and analysed architectural drawings, plans, designs, speciﬁcations and exhibits forconstructionprojectstodetail.
* Conductedpreconstruction sitesurveys,gatheredpreliminaryinformation,andvalidateddesignand constructionrequirements.
* Prepared written specifications and contract documentation, including assisting in drafting architects instructions and certificates.
* Coordinatedadesignteamofengineers/architects andservedasadesignliaisonwithotherdesign agencies such as Mechanical, Electrical, Plumbing and Structural, Interior Design and Local Authorities.
* Spearheadedsitevisits at construction sites (OK Supermarket, CBZ Bank Pomona,Clientmeetings,sub-contractormeetingsand othermeetings.
* AssistedtheSeniorDesignArchitectonaregularbasisregarding progress, design,quality, resources, changes,siteissues,planningissues.
* Contributed to new initiatives, quality enhancements, technical memos, showed commitment to raisingApex DesignArchitectdesignstandards by being enthusiastic, knowledge-hungry and eagerness to meet challenges .

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| **Architectural Assistant** |  |
| MUKAMBA MURWIRA NAGGO ARCHITECTS | Oct2012 -Apr 2014 |
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Administered projects during the construction phase, ensuring that information is available thereby enabling projects to be completed on time and within budget, maintaininggood working relations with all involved and acting as a resourceful team player.

* Prepared,developedand edited,undertheguidanceof theprojectleaderornominated architect,drawings,models,imagesand otherdocumentsrelatingtothespecificdesign.
* Developedpresentationsof designoptionsforfurtherdiscussionby thedesignteam.
* Developed details based on the hand sketches/details provided by the Architect
* Assistedwith theproductionof feasibilityreports,designproposals,detailedworkings,drawings, specifications,calculations,forecasts,costing,presentations,reports,changeorders,applicationsfor planningand building control,tendersand otherdocumentsasrequired.
* Participatedin presentations,sitevisits,Clientmeetings,sub-contractormeetingsand othermeetings.
* Preparedagendaand minutesforprojectmeetingsand whererequiredtochairedmeetings.
* Keptabreastof technologicaldevelopmentsand attendtechnicaland professionalsocietymeetings and seminars.

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| **Student Intern** |  |
| MUTSAMBIWA ARCHITECTS | Jan2007-Feb2008 |

* ProducedCAD drawingsof residentialbuildingsfromArchitect’ssketchesand markedup drawings.
* Completedsetsof plans,sectionsand elevations.
* Preparedpresentationboards.
* Participatedin negotiationswith clients.

**Education**

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| **Master of Architecture**NationalUniversityof Scienceand Technology, Bulawayo | 2014-2015 |
| AwardedMerit |  |
| **Bachelorof ArchitecturalStudiesHonours Degree**NationalUniversityof Scienceand Technology,Bulawayo | 2007-2013 |
| AwardedUpperSecondClassDivision |  |

**KeySkills**

* Creativewith excellentdesignand drawingskillsacrossall typesof buildingsand environments.
* Strongvisualawarenessand an eyefordetail.
* Excellentcommunicationvia all mediums.
* Demonstrablewrittenand verbalcommunicationskills;
* Able tonegotiateand influenceothersand tocreateand maintaineffectiveworkingrelationships, bothinternallyand externally
* Able towritereports/specifications.
* Able tocontrol,superviseand monitortheperformanceof contractors.
* Able toproducedetaileddrawingsusingRevit,AutoCADand Archicaddesignbasedsoftware
* Able toprioritise,plan and organiseown workloadtomeetconflictingdemands,feetargetsand deadlines.
* Solutionfocused,analyticaland abletosolveproblems,ensuringappropriateactionis taken.

**TechnologySkills**

Proficientin AutoCAD,Revit,ArchiCAD, Autodesk3D StudioMax, ArtlantisSketch-up, Photoshop, Lumion, Adobe Indesign and MicrosoftOfficesuite

**Interests**

* Travelling
* Photography
* Graphics packages and photorealistic software
* Fishing

**Referees**

Refereesareavailableon request