**CURRICULUM VITAE**

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To be a good Administrator in order to cater a better service to the customer satisfaction and receive self satisfaction through it.

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  Date Of Birth : 26th of june 1992

  Gender : Female

  Marital Status : Single

  Religion : Hindu

  Nationality : Sri Lankan

* Languages : English ,Tamil and Sinhala

**educational qualifications**

* Qualified in **O/L** in Srilanka at Hindu Ladies College.

**Results – 5A, B & 3C**

|  |  |  |
| --- | --- | --- |
|  | **SUBJECTS** | **GRADE** |
| 1) | English Language | A |
| 2) | Tamil | A |
| 3) | Religion | A |
| 4) | Art | A |
| 5) | History | A |
| 6) | Mathematics | B |
| 7) | Science & Technology | C |
| 8) | Information & Communication Technology | C |
| 9) | Business & Accounting Studies | C |

|  |
| --- |
|   A - Distinction (100-75) B - Very Good pass (75-65) C - Credit pass (65-55) S - Ordinary pass (55-45) W – Weak (39-0) |

* Qualified in **HSLC** (A/L) in INDIA at Cauvery Matriculation Higher Secondary

**Results – 1078**

**Percentage – 89.83%**

* **UG DEGREE** - **BBA DEGREE (Bachelor of Business Administration)** in INDIA at Hindusthan College of Arts & Science Affiliated under Bharathiar University Coimbatore

**Over all percentage – 79%**

**ADDITIONAL qualifications**

* Got enough of knowledge in Computer concepts like,

 Internet,

 E-mail,

 Graphic Designing ,

 HTML

 MS office,

 Visual Basic6.0 and

 ICT

Tally Erp.09

**EXPERIENCE**

* Working in RBS (Royal Bank of Scotland) as a process of associate for Fraud operation process(US) since March 2015.

**eXTRA cURRICULAR aCTIVITIES**

* Participated in Throwball match in school.
* Participated in Art competions in school.
* Participated in Art competitions in college.
* Got 3rd place in Collage competition in District level and Awarded by District Collector.
* Participated in Paper Presention in SNR College Coimbatore for Corporative Culture in HR.
* Participated in Paper Presention in NGP College Coimbatore for Financial Management.
* Participated in Paper Presention in Kongunadu College Coimbatore for Financial System

Overview.

**First Name of Application CV No :** **1695510**

Whatsapp Mobile: +971504753686

