**Abdus**

GENERAL OBJECTIVE

To seek a dynamic and challenging career in an organization for making positive contribution towards the organization and find an environment where I could materialize my professional knowledge and ideas for the mutual benefit of the organization. Seeking an opportunity with a dynamic growth oriented organization, one that encourages contributing my knowledge, development skill profitably and offers an opportunity to learn and expand horizon. A challenging position that will use my talents, skills and experience.

GENERAL OBJECTIVE

* Objective-Seeking a dynamic position in Quantity surveying field that will utilize my academic, Professional and personal skills.
* My Identity-Hardworking, Self-Confidant, Positive Thinking, Believe in Team effort, Proactive, Skilled in Organizing & Management.

SUMMARY

Profile: Male, 25, Single



Nationality: Pakistan

TOTAL WORK EXPERIENCE (6 YEARS)



* **Pakistan Work Experience 1 Year**
* **Gulf (UAE) Work Experience 5 Years**

WORK EXPERIENCE



1. **Izhar Private limited Karachi, Pakistan**

**Asst. Quantity Surveyor**

**Project:** Prepare Building Construction Work.

**Feb 2009 - Aug 2010**

1. **Bin Hamm Agricultural Company L.L.C Al Ain, UAE**

**Asst. Quantity Surveyor (Infrastructure)**

**Project:** O-1696, Relocation & Upgrading of W7 Pumping Station and Force Main

**Main Contractor:** EMCO Engineering Construction L.L.C

**Consultant:** AECOM Middle East Limited

**Client:** Abu Dhabi Sewerage Services Company

**Nov 2010 - Aug 2012**

1. **Bin Hamm Agricultural Company L.L.C Al Ain, UAE**

**Junior Quantity Surveyor (Infrastructure)**

**Project:** O-10987, Sewerage Connections for Isolated Properties in Al Ain Region, Phase-4 &

**Project:** O-11524, Sewerage infrastructure for 4 nos. in Al Ain.

**Consultant:** AECOM Middle East Limited

**Consultant:** Hyder Consulting Middle East Limited

**Client:** Abu Dhabi Sewerage Services Company

**Aug 2012 – Aug 2013**

1. **Bin Hamm Agricultural Company L.L.C Al Ain, UAE**

**Quantity Surveyor (Infrastructure & Curbstone and Tiles Work)**

**Project:** O-127, Ain Al Fayda Emirati Housing Programme Phase 01

**Main Contractor:** National Projects & Construction L.L.C

**Consultant:** Al Salaam Consulting Architects Engineer & Planners

**Client:** Musanada

**Aug 2013 to Till Date**

RESPONSIBILITIES

* Preparing Interim Valuation to the Main Contractor/Client and track on payments.
* Preparing Certification to the Sub-Contractor/Suppliers.
* Prepare Receive Cum Damage Report (RCDR).
* Preparation of Project Final Account.
* Identifying and raising the Variation and making the variation assessment.
* Conduct quantities taking off and re-measurement for Contract BOQ, Variation orders and final account.
* To attend and assist Project-in-charge on coordination matter and attend site meeting.
* Preparing Project Pre-Qualification documents.
* Coordinate internally with different departments e.g. Admin, Finance and etc.
* Prepare Material Verification Report (MVR).
* Calculating the necessary information from given Layout drawings.

EDUCATION

1. **(Intermediate)** in Science of Biology, Chemistry , Physics & Mathematics from Al Madina Public School

**KPK, Pakistan (Mar 2004 - Mar 2006**)

1. **(High Secondary)** in Science of Physics, Mathematics & Computer Science from Government High Secondary School & College

**KPK, Pakistan (Aug 2006 - Aug 2008)**

1. **(Bachelor of Arts "BA")** in Arts of Political Science and history from Al Khair University (AJK)

**KPK, Pakistan (Feb 2009 - Feb 2011)**

OTHER CERTIFICATES

1. **(Quantity Survey Diploma)** from Fizan Polytechnic College, Technical Board of Peshawar

**KPK, Pakistan (Aug 2008 - Sep 2009**)

1. **(Human Recourse Management "HRM")** from Trade Technical Board of Peshawar

**KPK, Pakistan**  **(Oct 2008 - May 2009**)

1. **(OSHA)** In Health & Safety Environment from United State America

**KPK, Pakistan (Oct 2008 - May 2009)**

1. **(HSE Internal Audit)** In Quality, Health & Safety, Environment (ISO 9001:2008, OHSAS 18001:2007, ISO 14001:2004)

**UAE, Chiltern (TMC) (July 2013**)

1. **(NEBOSH "IGC")** In International Health & Safety from United Kingdom

* Management of international Health and Safety (IGC-1)
* Control of International Workplace Hazard (IGC-2)
* Practical (IGC-3)

**United Kingdom (Dec 2013)**

1. **(Basic Fire Fighting )** From Star Safety & Security Consultancy.

COMPUTER SKILLS

1. **(Auto Cad)** from Trade Technical Board of Peshawar

**KPK, Pakistan (Oct 2008 - Feb 2009)**

1. **(Microsoft Office "MS Office")** from Trade Technical Board of Peshawar

**Pakistan** **(Oct 2008 - Feb 2009)**

OPERATING SYSTEM DETAILS

1. **Window 98**

* Partitions hard drive.
* Work on Window easily.
* Good knowledge of window.

1. **Window XP Professional**

* Partitions hard drive.
* Work on Window easily.
* Good knowledge of window.

1. **Window 7 Professional & Home premium**

* Partitions hard drive.
* Work on Window easily.
* Good knowledge of window.

1. **Window 8 Professional & Home premium**

* Work on Window easily.

INTERNET SUFFERING

1. **Internet**

* Knowledge of internet using Facebook, Yahoo Mail, Gmail and Hotmail.
* Knowledge of internet searching software easily for myself using Google, torrents etc...
* Knowledge of internet for myself what I want I can take from internet easily.

1. **Web Programming & Development (Dreamweaver)**

* Prepare my own website in Dreamweaver and easily to upload to internet.

UAE DRIVING LICENSE

1. **Under Process**

PERSONAL ABILITIES AND SKILLS

* Strong interpersonal and communication skills.
* Entrepreneurship ability
* Flexible, dynamic and result oriented
* Good team player
* Ability to work under pressure.

LANGUAGES

1. **English**

* Writing, Reading & Speaking

1. **Arabic**

* Reading, Understanding, Low Speaking (Working level)

1. **Urdu**

* Writing, Reading & Speaking

1. **Pashto**

* Writing, Reading & Speaking

1. **Hindi**

* Speaking

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