**MEHANA**

Objective

### To have a responsible position in a dynamic organization where in I may utilize my experience , education & talents and provide an opportunity for personal advancement while a real contribution to the growth of the organization.

Professional Qualification

**Post graduation from M G University, Kottayam**

M L I Sc from MES College for Advanced studies, Aluva (Waiting for the result).

**Graduation from M.G University Kerala. India**

### B.L.I.Sc (2010-2011) from Rajagiri College of Social Sciences, Kalamassery, Cochin.

**Graduation from University of Calicut Kerala. India**

### B.A English Language Literature (2003-2006) from Aryabahtta College Guruvayur.

**Diploma from LBS Centre of Science and Technology Kerala. India**

### Diploma in Computer Application (2005-2006) from LBS Centre of Science and Technology, Cochin.

**Higher Secondary from Board of Examination Kerala. India**

### Plus two (2001-2003) from M.E.S.H.S.S Ponnani, Kerala.

**S.S.LC from Board of Examination Kerala. India.**

### P.G.H.S.S (2001) Ponnani, Kerala.

Personal Profile

Young, talented and motivated technical personal with experience and expertise in Office administration related jobs. Professionally a good team player with excellent communication skill. Interesting to work as a teacher.

Professional Experience

* Worked as project fellow at Cochin University of Science & Technology from February 2015 - May 2015
* Worked as an Assistant Librarian at Westfort college of nursing Trissur from May 2014-August 2014.
* Worked as professional Assistant at cochin university from Dec 2013- February 2014(daily wage).
* Worked as Librarian at Guardian Angel’s public school Manjummel, Kochi from june 2012- October 2012.
* Worked as Librarian at St Joseph public school Kalamassery, Kochi from December 2011 ­­–March 2012
* Worked as a Teacher at THAQWA English School Andathode, Chavakkad,Trissur from Sept 2006 – Feb 2007

Personal Details

Sex : Female

Marital Status : Married

Date of Birth : 24-11-1983

Nationality : Indian

Languages known : English, Malayalam

Religion : Islam, Muslim

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