**Ms. Arlene**

***CAREER OBJECTIVE:***

An entry level position requiring academic background, experience and skills proficiency that offers wide opportunity for personal development and will result growth for the school/company.

***EDUCATIONAL BACKGROUND:***

**Bachelor of Secondary Education Major in Business Technology April 2005**

Pangasinan State University

San Carlos City Pangasinan

**VMUF-Saint Dominic High School March 2001**

San Carlos City Pangasinan

**Dumpay Elementary School March 1997**

Dumpay Basista Pangasinan

***WORK EXPERIENCE***

* ***SPED Teacher/Shadow Teacher*** *(October 2015 - April 2016)*
* ***Assistant Instructor- Kumon Center*** *(June-September 2015)*
* ***Academic Coordinator/Substitute Teacher–*** *Data Science and Technology*

*Corporation**(October -June 2015)*

* ***Private Tutor*** *(Elementary level) up to present*
* **Sacred Heart Academy of LA LOMA**

 **HIGH SCHOOL/TEACHER** (T.L.E and ARTS- Grade 7 and 8) 2013 – 2014

 **ELEM/TEACHER** (grade 2 all subjects) 2012 -2013

 **June 2012- March 2014**

* Gymnazo Christian Academy

**ELEM/TEACHER** (Grade 3 all subjects)

**June 2010 – March 2012**

* The Lord is my Shepherd School of Manila

**ELEM./TEACHER** (Math,Science,MAPE&Sibika at Kultura)Grade 1 – 4

\*Best Teacher of the Year (Students”Choice Award) S.Y 2009-2010

**June 2007 – March 2010**

***QUALIFICATIONS/SKILLS:***

 With knowledge, background and training on the following

* Computer Literate in Windows Application

MS word, MS excel and Internet

* Proven Skills in oral and written communication
* Can work under pressure with minimum supervision

***TRAININGS:***

***November 7,2015 Special educational needs – English Language School (PVT) Dubai***

**June 1-4,2015 *Basic Office Application Speaker*** *- Metro Manila College*

**May 28,2015 English Multi Media** St.Martin De Porres School

**May 20,2015 Scratch** St.Martin De Porres School

**May 7,2015  English Multi Media** *South Crest School Muntinlupa*

**April 15,2015 Basic Microsoft Application** St.Martin De Porres School

**July – Sept. 2014 *NCII* FBS** Aisat Training Center Fairview

**August 2014 Beauty Care**  Manila Manpower

 Dev’tCenterTayuman

**June 25-30, 2007** Six Day Training Workshop Tondo Assembly of God

 Of Service Providers/Instructional Church, TondoMla.

 Managers on the **Alternative Learning System**

 **[ALS].Accreditation and Equivalency Program,**

 **Learning Support Delivery System.**

**Dec - Feb. 2005** On the training Manaoag Nat’l High School

 Practice Teacher ManaoagPangasinan

**August-Sept.2004** Observation and Participation Tuliao Nat’l High School

 In student Training Sta.Barbara, Pangasinan

***SEMINARS:***

July 12-13,2013 Standards-Based Assessment and Phoenix Publishing House

 Grading in the K to 12 Curriculum 927Quezon Avenue.Q.C

June 10,2013 Work Ethics and Professionalism Sacred Heart of Academy of La Loma

November 24,2012 Formative Assessment in MAPEH Traveler’s Inn & Suites

May 25-28,2009 Enhancing Teacher’s Effectively The Lord is my Shepherd School

 Seminar of Manila

Dec.06,2008 Hands On, Minds On Learning Kimberly Hotel,Pedro Gil Manila

 (Inquiry Based Learning)

May 26-30,2008 Classroom Management The Lord is my Shepherd School

 And Discipline Seminar of Manila

December 2004 Division Orientation Juan G. Macaraeg

 Conference On-Off Nat’l High School

 Campus training BinalonanPangasinan

November 2004 Leadership Training Pangasinan State University

 San Carlos City Pangasinan

***PERSONAL DATA:***

***Name: Ms. Arlene Status: Married***

 ***Professional Teacher Birthday: August 19, 1984***

[To contact this candidate click this link submit request with CV No](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

 