**OBJECTIVE**

To join a company that offers me a stable and positive atmosphere to enhance my skills and to utilize my educational skills in the best possible way for achieving the company’s goals.

**EDUCATION**

* **MASTER OF BUSINESS ADMINISTRATION in *Airline and Airport Management***

**Nehru College of Aeronautics and Applied Sciences, *Coimbatore***

**Alagappa University 2nd Rank holder**

**77% of marks with First class- Distinction. *April 2015***

* **DIPLOMA *Foundation in Travel and Tourism***

**International Air Transport Association [IATA] *June 2015***

* **AMADEUS *Computer Reservations Systems***

**International Air Transport Association [IATA] *January 2015***

* **BACHELOR OF COMMERCE in *Computer Applications***

**St. Cyril’s College, Adoor,Kerala University**

**79% of marks with First class. *April 2013***

**INDUSTRY EXPERIENCE**

**INTERNATIONAL AIRPORT**

**Intern Sharjah*, March 2015- April 2015***

* **Freight Center, Cargo Department**
* **Analysis of the growth of the company, the market position and the services provided by the airport.**
* Direct interview of Department heads, Captain, Flight crew, Staff, Agents, Customers and Cargo porters.
* Research on the functions of Sharjah Airport Freight centre and Primary and Secondary data collection.
* **Basic knowledge of cargo loading and unloading procedures and basic controls of the Cargo Aircraft.**
* Exposure to the organizational structure, departmental functioning and competency of products.
* Observation on the documentation and manifestation of air cargo through the cargo system (Query) in Sharjah Aviation Services and Lufthansa to identify and resolve any discrepancies.
* Coordinated with ramp agents to verify that all baggage was placed on the correct outgoing flight.
* Awareness on the different types of cargo (Perishables, Valuable Cargo, Vulnerable Cargo, Wet Cargo, Live Animals and Dangerous goods.)
* **Study on the operation and documentation procedures** **of the Cold storage room, Export, Import and Transshipment warehouse**.

**RARE EARTHS LIMITED**

**Trainee**Kerala, *January 2013-February 2013*

* Analysis of the overall financial statements based on the performance of the company. Tabulation & Comparison of the past years Profit and Loss, Income and Expenditure, Debt-equity ratio and Balance sheet.

**PROJECT WORKS**

* **Project Title: ‘A Study on the Cargo operations of Sharjah International Airport’ of MBA Degree.
Description**: The project is based on the overall study of the freight center of Sharjah International Airport. This involves the Human Resource, Import, Export and Transshipment of cargo, the facilities provided, the airlines operating, fleet of aircrafts.
* **Project Title: ‘A Case Study on the Financial Performance of Indian Rare Earths Ltd, Chavara’ of B.com Degree.**

**Description: The project is based on the financial performance of the mining and mineral separation company** of Heavy Minerals from beach sand.

**KEY SKILLS**

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| **TECHNICAL SKILLS****⏵ IATA Amadeus (Computer Reservation System) ⏵ MS-Office (MS Word, Excel, PowerPoint) ⏵ Tally ERP9 ⏵ Programming languages: Visual Basic, HTML.****SOFT SKILLS****⏵ *Team player* ⏵ *Effective Communicator* ⏵*Passionate yet pragmatic* ⏵*Well-organized* ⏵ *Goal oriented*****LANGUAGES KNOWN:*****English, Malayalam, Hindi, and Tamil. Basic knowledge in Arabic*** |

**ACHIEVEMENTS AND AWARDS**

* **2nd Rank holder of Alagappa University MBA (Airline and Airport Management) 2015.**
* **Rotary Club member** **as Rotractor, Coimbatore Zenith.**
* **National Service Scheme Candidate.**
* **School Captain in All Saints Public School, Adoor in the year 2008.**
* **Former Trainee of Additional Skill Acquisition Programme, Government of Kerala.**
* **Winner of School and College, District and State level competitions for Singing (Solos and Group), Recitation, Essay writing and Elocution.**

**PERSONAL DETAILS**

**Marital Status:** Single

**Date of Birth: 07/06/1992 Nationality:** Indian

**Place of Birth: Dubai, United Arab Emirates Religion:** Christian

**Gender: Female Visa Status:** Father’s Sponsorship

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**First Name of Application CV No:** **1703628**

Whatsapp Mobile: +971504753686

