B-tech Civil

Career Objective:

A Bachelor degree holder in Civil engineering with 5 years of experience in Quantity Surveying, Estimation and planning works which involves Pre Contract and Post Contract activities – All type of Construction projects. Interested in pursuance a career where there is scope for enriching my analytical, functional & technical skills and also an active contributory to the organizational growth.

Core Strength & Skills:

* Well versed knowledge in the field of Estimation and Costing.
* Working knowledge in MS office, AutoCAD & Primavera.
* Good correspondence skill.
* Eagerness to learn.
* Better team player and interaction with team members.
* Effective Time Management Skills.
* Admission of the valued proposals.
* Adapting to the changes required.

Key Experience:

* Carrying out technical and commercial preparation of tenders.
* Incorporating the amendments as per project requirements and protocols.
* Effective preparation of Pre Contract & Post Contract Quantity Take off.
* Effective preparation of base cost estimates.
* Tracking of actual costs in relation to bids through project development.
* Project Planning and Resource management.
* Preparation of bills and pending claims efficiently**.**
* Strategic management ideas for implementation of best standard practices.
* Implementation of SOP standards with respect to organizational principles.

Professional Synopsis:

**Employment 1 – The University Of Lahore**

**Period**: Dec 2013 to Feb 2016

**Designation:** Quantity Surveyor

**Duties & Responsibilities**

* + Preparation of Tender documents both commercial and Technical as per MORTH & FIDIC conditions & Specifications.
	+ Quantity take off and BOQ preparation.
	+ Attend meetings and liaising with Contractors.
	+ Preparation of cost estimate and proposals.
	+ Resource analysis and tracking.
	+ Preparation of overall construction program and overall budget.

###  Employment 2 – M/s Chishty brothers – Architects Enginner

**Period:** Dec 2012 to Dec 2013

**Designation**: Quantity Surveyor

**Duties & Responsibilities:**

* + Preparation of Quantity take off as per SMM7 for high rise residential/Commercial buildings and drainage works.
	+ Preparation of finishing works Quantity takeoff and BOQ.
	+ Preparation of General Arrangement drawings.
	+ Checking shuttering and reinforcement drawings

**Employment 3 – M/s Shaheen Associate (PVT)LTD**

**Period:**  June 2010 to Feb 2012

**Designation**: Assistant Quantity Surveyor (Billing)

**Project** **Name**: Din Tower

**Project Description**: Commercial IT Building

Duties & Responsibilities:

* Good understanding of Contract documents, Drawings, Project specification, Preamble, General conditions of Contracts.
* Preparation of monthly IPC with respect to actual site execution.
* Supervision of reinforcement and shuttering works.
* Checking and correcting the Mbooks prepared.
* Material/Quantity takeoff.
* Preparation of DPR and Monthly Project Reports.
* Correspondence with Client/Sub contractor.
* Certification of Sub contractor invoice.
* Reporting to contract manager for commercial discussions.

# Education

* **B-Tech** in Civil Engineering from PIMSAT University Lahore from 2014 to 2016 with **two years aggregate 81%**.
* **Diploma** in Civil Engineering from Punjab State board of Technical Education in April 2014 with **three years aggregate 64%**.
* **I.com** in Commerce from Punjab State Board in March 2008 with 77**%.**

# Personal details

* **Date of Birth** **:** 02-Nov-1988
* **Nationality** **:** Pakistani
* **Marital Status** **:** Single
* **Religion**  **:** Islam
* **Languages** **:** English, Urdu, Punjabi & Hindi

**First Name of Application CV No:** **1705122**

Whatsapp Mobile: +971504753686

