*MARIA*

**Zayed**

**Date of Birth** : January 20 ,1988

**Age** : 28 years old

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**PERSONAL PROFILE:**

Registered nurse worked as a staff nurse in a secondary care hospital (Philippines) for at least four (4) years, I've been trained in all of the hospital's areas of expertise: Pediatric Ward, Neonatal Intensive Care Unit, Pediatric Intensive Care Unit, Outpatient Department and Medical Ward.

Had the opportunity to work in Saudi Arabia in a distinguished Private Hospital for 2 years as a Pediatric Ward Nurse, in which we are handling both surgical and medical cases of pediatric patients.

These experiences helped me improved my interpersonal and professional skills.

**WORK EXPERIENCE:**

**RIYADH CARE HOSPITAL (RIYADH SAUDI ARABIA)**

MAY 24, 2014 – MAY 24, 2016

* Basic nursing tasks ensuring patient's comfort
* Monitor and record patient's vital signs
* Providing healthcare to patient
* Ensuring that patients' take their medication as prescribed
* Assist and support laboratory technicians and healthcare specialists in analyzing samples for diagnosis
* Responsible for being the main point of contact for patients including supporting patients in walking or moving around,
* Give bathing, feeding, assisting, changing gastrostomy dressings to our custodial pediatric patients
* Observing and recording the condition of patients, assisting with tests and evaluations, & carrying out routine investigations.
* Maintain cleanliness and sanitation of patients' room

**LAOAG CITY GENERAL HOSPITAL (Philippines)**

FEBRUARY 2010 - FEBRUARY 2014

* Ensures efficient and coordinated clinic flow by coordinating and planning clinic activities, communicating patients' needs; making referrals; serving as a resource person of insurance information.
* Delivers direct patient care; assesses patients' physical, psychosocial and emotional needs, provides patients' and families' teaching, triages patients and informs physician of patient status; responds to phone messages from patients and informs physicians as needed, stocks and maintains patients rooms', sterilizes instruments.
* Administers medications as assigned, serves as a resource person for knowledge of medication uses, side effects, and dosage, checks for proper medication order, documents medications, obtains required consent forms to administer immunizations, notifies pharmacies of physician approved prescriptions, reviews drug samples to ensure they have not exceeded the expiration date, labels sample drugs and educates patients of medication administration.

**EDUCATION:**

Degree: **NORTHWESTERN UNIVERSITY**

* Bachelor of Science in Nursing, Philippines (2005 - 2009)

**LISENCE AND CERTIFICATIONS:**

* **Registered Nurse** – Philippines (2010)
* **Saudi Commission for health Specialist**-Riyadh ,Saudi Arabia(2015)
* **Pediatric Advance Life Support(PALS)-(** august 2015)
* **Basic Life Support (BLS)** – (June 2014)

**Nursing Administration:**

* Knowledge of medical terminology
* Customer service skills
* Recorded daily vital signs in patient's medical record
* Routinely used office equipment including:

o MS Office Suite

o Typing speed 40 WPM

* Protects patients' rights by maintaining confidentiality of personal and financial information
* Multi-tasking
* Tactful and helpful response to telephone inquiries
* Ability to respond to emergency and stressful situations in a pleasant manner
* Hardworking, quick learner
* Flexibility

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